

Pathology Informatics Committee Terms of Reference

1. The College's Mission Statement

The Royal College of Pathologists' mission is to: advance the science and practice of pathology; further public education in the field of pathology; and, promote study, research and innovation in pathology and disseminate results.

2. Purpose, Duties and Responsibilities

To advise Council on a wide range of informatics related projects and initiatives.

3. Accountability and Delegation

The Committee is accountable to College Council, reporting via the Digital Strategy Board.

Standards and Best Practice

- Provide general advisory input to the Digital Strategy Board on a wide range of informatics related projects and initiatives.
- Ensure that clinical evidence, relevant pathology best practice and, where applicable, national standards are an integral part of any input provided.

Specialty Engagement

- Represent pathology, when identified, on informatics related projects hosted by relevant professional bodies, societies or external organisations and report back to the - examples being Primary Care Pathology Information Standards, the Pathology Informatics National User Group (PINUG) set up by NHS Digital to take forward modifications to the Pathology Bounded Code List (PBCL)
- Liaison with other digital committees via the Digital Strategy Board.

4. Membership

The membership of the Committee shall be appointed by Council, and shall comprise of the following:

- Chair
- Genetics representative
- Clinical Biochemistry representative
- Histopathology representative
- Microbiology representative
- RCPATH E-learning Lead
- Wales, Scotland and Northern Ireland representatives
- Pathology Informatics National User Group (PINUG) representative
- British Blood Transfusion Society representative
- LabTests Online UK representative
- Trainee representatives (1 medically-qualified, 1 clinical biochemist)
- Association for Clinical Biochemistry and Laboratory Medicine representative
- Institute of Biomedical Science representative (IBMS)
- Professional Record Standards Body (PRSB) representative
- NHS England representative(s)

- X-Lab representative
- Informatics practitioner

The Royal College of Pathologists understands the value and strength that diversity brings and we are proud to be an organisation of members from a wide range of backgrounds. We are keen to encourage and enable more people of all identities and from all backgrounds to become involved in the College.

5. Meetings

Two meetings a year should normally be held. Discussion and decision via email or other electronic means is encouraged outside of formal meetings.

6. Quoracy

One third of members.

7. Administration

- Administration for meetings will be provided by a member of RCPATH Corporate Services team
- Agendas and papers will be circulated at least one week before each meeting
- Minutes will be made available on the College website, with access restricted to College members only via myrcpath.

8. Resources

Travelling expenses will be paid to members of the committee (or deputies when appropriate) in line with the College's expenses policy.

Terms of Reference agreed at Committee meeting

Chair of Committee _____ Signed _____

Approved at College Council meeting

Review date (3 years following Council approval)

Current Committee Membership**Appendix**

Chair	Dr Karen Mitchell
Genetics representative	VACANT
Clinical Biochemistry representative	Dr Mark Sleeman
Histopathology representative	VACANT
Microbiology representative	VACANT
RCPATH E-learning Lead	Professor Simon Cross
Wales	Dr Muhammed Aslam
Scotland	VACANT
Northern Ireland	VACANT
Pathology Informatics National User Group (PINUG)	Mr Robert Simpson
British Blood Transfusion Society	Dr Megan Rowley
LabTest Online representative	Mr Stuart Jones
Trainee representative Medic and Clinical Biochemistry	VACANT – two roles
Association for Clinical Biochemistry and Laboratory Medicine	VACANT
Institute of Biomedical Science (IBMS)	Mr Robert Simpson
Vice President Professional Records Standards Body (PRSB) / NHS England	Dr Laszlo Igali
	Mr Karim Nashar Mr Peter Turnbull
X-Lab	Mr Matt Halroyd
Informatics practitioner	Dr Owen Johnson
Total:	21 (including vacancies)