

# UPDATED 2010 CURRICULUM FOR SPECIALTY TRAINING IN MEDICAL MICROBIOLOGY

(Transitional curriculum for trainees unable to transfer to the 2014 medical microbiology curriculum)

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#### INTRODUCTION

Medical microbiology in the UK encompasses both practical laboratory and clinical skills. The award of the Certificate of Completion of Training (CCT) or the Certificate of Eligibility for Specialist Registration (CESR) through the Combined Programme (CP) route will require evidence of satisfactory completion of the core aspects of medical microbiology, which are outlined in this curriculum. Doctors who are applying for entry to the Specialist Register via the award of a Certificate of Eligibility for Specialist Registration (CESR) will be evaluated against all aspects of the curriculum.

The curriculum and assessment system meets the General Medical Council's (GMC) <u>Standards for Curricula and Assessment Systems (April 2010).</u> In addition, the curriculum complies with the training framework *A Reference Guide for Postgraduate Specialty Training in the UK*.

For trainees with an NTN or NTN(A) in an approved UK training programme, the curriculum is integrated with and supported by the following documents in order to produce a coordinated training package for the award of the CCT. The relevant package includes:

- a blueprint for the medical microbiology assessment system (this demonstrates how the College assessments and examinations test the structure of the medical microbiology curriculum)
- regulations and guidelines for workplace-based assessment including multi-source feedback
- regulations and guidelines for the Fellowship examinations
- Annual Review of Competence Progression (ARCP) guidance

Doctors applying for a CESR in medical microbiology must be able to demonstrate equivalence to the requirements for the award of a medical microbiology CCT. Such doctors are strongly advised to read the information available on the <u>GMC website</u>. In addition, the following guidance is available from the <u>College</u> and should also be carefully followed in the preparation of a CESR application:

- general guidance on evidence to submit with applications for a CESR in medical microbiology (specialty-specific guidance)
- guidance for CESR applicants in specialties and subspecialties overseen by The Royal College of Pathologists
- CESR curriculum vitae guidance.

#### 1. RATIONALE

#### a. Purpose of the curriculum

The purpose of the curriculum for specialty training in medical microbiology is to set the standards required by The Royal College of Pathologists and GMC for attainment of the award of the CCT or CESR(CP) in medical microbiology and to ensure that trainees are fully prepared to lead a full medical microbiology service at consultant level in the National Health Service (NHS). In addition, the curriculum also sets the standards against which CESR applicants will be judged.

The curriculum provides for:

- a broad understanding of the diagnosis and management of infectious disease from a clinical and laboratory perspective
- the diagnostic techniques required in the practice of clinical microbiology understanding of the areas of medical microbiology detailed in the curriculum
- knowledge of specialist areas in medical microbiology, including infection control, medical microbiology and public health, to a level dependent on the background and career aspirations of the trainee and enabling their ability to provide a specialist opinion within areas of competency, as appropriate.

- the communication skills required for the practice of medical microbiology and the teaching skills necessary for effective practice
- the acquisition of management skills required in the running of the virology or microbiology laboratory
- knowledge of the health protection aspects of medical virology and clinical microbiology
- experience of research and development projects including critical assessment of published work so as to contribute, as an individual and as a team member, to the development of the service
- the acquisition of life-long habits underpinning professional development including scientific reading, literature searches, consultation with colleagues, attendance at scientific meetings and presentation of scientific work
- experience of the practice of clinical governance and audit (specialist and multidisciplinary) through evaluation of practice against the standards of evidence-based medicine, which underpin medical microbiology practice

The balance between practical laboratory and clinical training will be influenced by educational background, personal interests and guidance from supervisors.

Clinical governance is defined by the Department of Health as, "a framework through which NHS organisations are accountable for continuously improving the quality of their services and safeguarding high standards of care, by creating an environment in which excellence in clinical care will flourish." In medical microbiology, trainees must acquire knowledge of the lines of accountability, quality improvement programmes, clinical audit, evidence-based practice, clinical standards and guidelines, managing risk and quality assurance programmes. Training in these areas must continue throughout all stages of the curriculum.

The award of the CCT or CESR(CP) will indicate suitability for independent professional practice as a consultant in medical microbiology. During training, trainees will be able to use the curriculum to monitor their progress towards this goal. Formal assessments and examinations will be based on curricular objectives. The curriculum will facilitate regular assessment of trainees' progress by trainees and their educational supervisor(s).

#### b. Stages of training and learning

There are two main stages in the specialty curriculum; general medical microbiology and virology training (ST1 and ST2) and Higher Specialty Training (HST) (ST3 – ST5).

The general common competencies should be acquired during their entire training period as well as all the competences of the general medical microbiology and virology and higher specialty training.

Trainees may progress to Higher Specialty Training subject to satisfactory ARCP Trainees would normally be expected to have passed the FRCPath Part 1 examination before progression.

The Trainees' Educational Supervisor will provide guidance on when a trainee should move between stages.

To obtain and maintain a licence to practise the principles and values set out in Good Medical Practice (GMP) (<u>www.gmc-uk.org/gmp2013</u>) must be followed. GMP is set out to cover the following domains:

Domain 1 – Knowledge, Skills and Performance Domain 2 – Safety and Quality Domain 3 – Communication, Partnership and Teamwork Domain 4 – Maintaining Trust

The "GMP" column in the curriculum defines which of the four domains of the GMP Framework for Appraisal and Revalidation are addressed by each competency. Most parts of the curriculum relate to "Knowledge, Skills and Performance" but some parts will also relate to other domains.

The "Assessment Methods" shown are those that are appropriate as **possible** methods that could be used to assess each competency. It is not expected that all competencies will be assessed and that where they are assessed not every method will be used. "GMP" defines which of the four domains of the GMP Framework for Appraisal and Revalidation are addressed by each competency. See above for more details.

#### i. General medical microbiology and virology

The General medical microbiology and virology curriculum has been designed to provide trainees with basic but comprehensive training in medical microbiology, medical virology, infection prevention and control and infectious diseases over a two year training period.

The section has also been designed to reflect the modernisation of UK microbiology and virology laboratory services and the need to train infection specialists with a sound knowledge of both clinical and laboratory practice.

It is recognised that different training programmes may allow trainees to acquire the appropriate competencies within different settings according to local availability of experiences and teaching. The aim of this section is to produce a doctor who is familiar with laboratory practice in the diagnosis infection as well as the clinical presentations and management of infections.

#### ii. Higher Specialty training in medical microbiology

The Higher Specialty Training section of this curriculum builds on the earlier specialty specific competences section, and is designed to provide trainees with advanced training in medical microbiology in order to enable them to independently practise as consultants in medical microbiology.

Like the previous section, it recognises the changing nature of medical microbiology services, especially:

- A trend towards microbiology laboratory centralisation and automation in many regions,
- An increasing priority for infection prevention and control, including antimicrobial stewardship
- Increasing clinical involvement of Medical Microbiologists including providing a 24-hour service, ward consults, and developing and running OPAT (outpatient parenteral antibiotic therapy) services

Although Virology remains a separate CCT, many hospitals may not have a separate Virology service, and the Medical Microbiologist may need to deal with certain virological issues – the curriculum also reflects this.

In order to achieve the competencies required for the Higher Specialist training, training programmes will need to be carefully designed, and some flexibility may be

required, with secondment to other specialties or specialist centres, if appropriate. The precise structure of the programme will depend on local circumstances.

#### c. Training programmes

Training programmes will be quality assured by the GMC and training posts and programmes will be recommended for approval by the relevant Local Education and Training Boards (LETBs) in England and Postgraduate Deanery (in Scotland, Northern Ireland and Wales) with input from The Royal College of Pathologists.

The laboratory training period will include a formal induction into good laboratory practice in the diagnosis and management of infection as well as with the clinical presentations and management of infections. There will also be an introduction to the management and organisational structures within which the microbiology service operates. It will be important for trainees to understand, at an early stage, the pathology and public health environments on which the diagnosis, prevention and control of infection depends, and the multidisciplinary nature of this environment. Following the induction period, the trainee will receive instruction and practical experience in further aspects of bacteriology, virology, mycology and parasitology, both laboratory and clinical. The emphasis will be on acquiring basic microbiological and virological knowledge and practical bench skills in a routine laboratory and clinical setting. As the trainee progresses through training, they will continue to broaden their experience and understanding of common infectious problems and their management. The knowledge gained during ST1 and ST2 will be assessed by the FRCPath Part 1 examination.

The knowledge gained during training at ST1 and ST2 level will be assessed by the FRCPath Part 1 examination. Medical microbiology trainees should normally undertake 6–12 months' training in virology, at least one month of which should take place before the FRCPath Part 1 examination. The delivery of this virology training is a local matter.

The trainee entering higher specialty training in medical microbiology will have a sound theoretical and practical knowledge of microbiological practice but will not have had a great deal of unsupervised experience in applying that knowledge. Higher specialty training is thus devoted to acquiring self-sufficiency in the specialty during this period. The medical microbiology trainee will be expected to have specific training in infection control and prevention, microbiology, virology, mycology, parasitology, epidemiology and public health/health protection medicine and will need a broad experience of medical microbiology training as it is practised in any NHS setting.

The structure and operation of the training programme is the responsibility of a Specialty Training Committee (STC), which will ensure that every trainee is provided with an appropriate range of educational experience to complete their training.

The local Training Programme Director (TPD) is responsible for the overall progress of the trainee and, supported by educational supervisors, will ensure that the trainee satisfactorily covers the entire curriculum by the end of the programme. It must be ensured that there is an adequate number of appropriately trained, qualified and experienced staff in place to deliver an effective training programme and that all areas of the curriculum must be delivered by staff with the relevant specialist expertise and knowledge. Progression through the stages of learning will depend on both formative (i.e. DOPS, CBDs and ECEs) and summative assessments (e.g. FRCPath Part1) and regular appraisals with the Educational Supervisors.

Each trainee should have an identified educational supervisor at every stage of their training. A trainer is any person involved in training the trainee (e.g. consultant, clinical

scientist, senior biomedical scientist [BMS]). A trainee may be trained by a number of trainers during their training.

If there is a breakdown of relationship between a trainee and their educational supervisor, the trainee should, in the first instance, seek advice from their TPD. If the matter is not resolved to the trainee's satisfaction, then he/she should seek further advice from the head of pathology school, or equivalent. As a last resort, trainees can seek advice from the College through the appropriate College specialty advisors.

#### d. Curriculum development

This updated 2010 medical microbiology curriculum has been developed in line with GMC requirements and the new 2014 curriculum.

It is acknowledged that there are necessarily areas of overlap between different sections in the curriculum.

The curriculum will allow trainees to take control of their own learning and to measure achievement against objectives. It will help in the formulation of a regularly updated education plan in conjunction with an educational supervisor and the local Specialty Training Committee (STC).

The curriculum was agreed by the Co-Chairs of the Medical Microbiology and Virology CSTC on 12 June 2014.

The curriculum was approved by GMC on 4 November 2014 and formally published in December 2014

#### 2. CONTENT OF LEARNING

The curriculum details the level of knowledge and skill that a trainee should acquire to provide a high quality service at consultant level in the NHS. This includes both common competencies and specialty practice. The common competencies identified in the curriculum aims to ensure that doctors in the NHS trained to a Royal College of Pathologists' developed curriculum in medical microbiology are developed to be practitioners, partners and leaders. It also aims to ensure an understanding of issues of inequality around health and healthcare. Doctors must take the opportunity to positively influence health determinants and inequalities.

The trainee will develop the clinical, scientific, technical, management, communication and leadership skills required to run a laboratory and deliver a high-quality clinical service.

The curriculum outlines the knowledge, skills and behaviours that a trainee is expected to obtain in order to achieve the award of the CCT or CESR(CP).

Throughout their training, trainees are given increasing responsibility and independence appropriate for their demonstrated level of competence and professional development, as judged by their clinical and educational supervisors. The purpose of this component of training is to take such graded responsibility further, to enable the transition to the independent practice required of a CCT holder.

Demonstration of the skills required for independent practice is a requirement of the curriculum, and the relevant competencies must be assessed and achieved prior to completion of the training programme.

Currently, the most appropriate context in which to train for and achieve the competencies for independent practice is out-of-hours working, in an 'on-call' setting. However, there may be practical alternatives to this training context. If a training programme does not offer the opportunity to develop and demonstrate these skills through out-of-hours working, there must be alternative arrangements agreed by the Training Programme Director in consultation with the local LETB or Deanery Specialty Training Committee or Postgraduate School of Pathology Board or equivalent.

The recommended learning experiences are listed on page 15. The intended outcomes of learning are benchmarked to identifiable stages of training and these are listed on pages 4 to 7.

On completion of the medical microbiology training programme, the trainee must have acquired and be able to demonstrate:

- appropriate attitudes in order to be able to work as an independent professional practitioner in medical microbiology
- good working relationships with colleagues and the appropriate communication skills required for the practice of medical microbiology
- the knowledge, skills and attitudes to act in a professional manner at all times
- the knowledge, skills and attitudes to provide appropriate teaching and to participate in effective research to underpin medical microbiology practice
- an understanding of the context, meaning and implementation of clinical governance
- a knowledge of the structure and organisation of the NHS
- the acquisition of management skills required for the running of a medical microbiology laboratory
- familiarity with health and safety regulations, as applied to the work of a medical microbiology department

#### a. Entry Requirements

Trainees are eligible for entry to a medical microbiology training programme following satisfactory completion of a UK foundation training programme or equivalent.

#### b. Duration of training

The Royal College of Pathologists anticipates that five years would normally be required to satisfactorily complete the medical microbiology curriculum to the required depth and breadth. It is anticipated that two years would normally be required to satisfactorily complete the general medical microbiology and virology section of the curriculum and three years to complete higher specialty training in medical microbiology.

The CCT in medical microbiology will be awarded on the recommendation of The Royal College of Pathologists following:

- evidence of satisfactory completion of the requirements of the medical microbiology curriculum
- satisfactory completion of the requisite number of workplace-based assessments (including multi-source feedback)
- attainment of the College's Year 1 Medical Microbiology and Virology OSPE (objective structured practical examination)
- attainment of FRCPath by examination in medical microbiology
- acquisition of ARCP outcome 6.

Further detailed information about the <u>annual progression points including assessment</u> requirements that will enable progression at each ARCP, as well as the completion of the <u>CCT</u> or <u>CESR(CP)</u> is available on the College website.

#### c. Transitional Arrangements

With the exception of trainees in the final year of training prior to the award of the CCT, all medical microbiology trainees are expected to transfer to this curriculum.

Trainees in the final year of training will remain on their current curriculum. Such trainees would normally be expected to have already achieved FRCPath Part 2 by examination.

Training under earlier editions of the medical microbiology and virology curricula will be recognised and accredited like for like, provided that it has taken place in a GMC-approved medical microbiology and virology programme. For example, if a trainee were to transfer from the 2007/8 medical microbiology and virology curriculum at the end of ST2 into the 2014 GMC-approved medical microbiology curriculum at the beginning of ST3, he or she would not have to go back and "make up the difference" between the curriculum content and assessments from ST1 and ST2 in a previous version of the curriculum.

#### d. Dual training in Medical Microbiology and Infectious Diseases

Trainees are able to apply for and undertake training leading to a CCT in infectious diseases as well as CCT in medical virology. Trainees will need to achieve the competencies, with assessment evidence, as described in both the infectious diseases and medical virology curricula.

There are currently no plans for triple accreditation in medical virology, infectious diseases and general internal medicine.

Separate guidance on dual training arrangements will be published following confirmation of the new arrangements by the GMC.

#### e. Registration as a trainee

Trainees must <u>register</u> with The Royal College of Pathologists on appointment to a medical microbiology training programme or if they are appointed to a Locum Appointment for Training (LAT) or Fixed Term Specialty Training Appointment (FTSTA). It is the trainee's responsibility to familiarise themselves with the curriculum and assessment requirements both for the satisfactory completion of each stage of training and the award of the CCT or CESR(CP). They must be familiar with all aspects of the assessment system; workplace-based assessment including multi-source feedback and the FRCPath examination. It is the trainee's responsibility to ensure that they apply in good time for any assessments and examinations that demand an application. Trainees must also make appropriate use of the LEPT system and e-learning.

Trainees undertaking dual training in medical microbiology and infectious diseases must register with the Royal College of Physicians, who will automatically inform the Royal College of Pathologists of all such trainees. Trainees undertaking dual training will receive the same benefits from the Royal College of Pathologists as those offered to trainees who register with the college directly.

#### f. Training regulations

This section of the curriculum outlines the training regulations for medical microbiology. In line with GMC guidance this reflects the regulation that only training that has been <u>prospectively</u> approved by GMC can lead towards the award of the CCT. Training that has not been prospectively approved by GMC can still be considered but the trainee's route of entry to the Specialist Register changes to CESR(CP) route.

#### i. Less than full-time training

'Less than full-time training is the term used to describe doctors undertaking training on a basis that is not full-time, normally between five and eight sessions per week. In exceptional circumstances, trainees may be allowed to undertake training at less than 50% of full-time. These circumstances should be considered by trainee's deanery and should have the support of the Postgraduate Dean or their Deputy. A placement at less than 50% of full time should be for a maximum of 12 months and should be subject to regular review.

The aim of less than full-time training is to provide opportunities for doctors in the NHS who are unable to work full time. Doctors can apply for less than full-time training if they can provide evidence that "training on a full-time basis would not be practicable for well-founded individual reasons".

Less than full-time trainees must accept two important principles:

- part-time training shall meet the same requirements (in depth and breadth) as full-time training
- the total duration ad quality of part-time training of specialists must be not less than those of a full-time trainee.

In other words, a part-time trainee will have to complete the minimum training time for their specialty pro rata.

Prior to beginning their less than full-time training, trainees must inform the Training Department at The Royal College of Pathologists in order that the medical microbiology College Specialty Training Committee (CSTC) can ensure that their less than full-time training programme will comply with the requirements of the CCT. The documentation towards a less than full-time training application will be collected and checked to ensure compliance and a revised provisional CCT date issued. It must

also be ensured that the less than full-time training post is approved as part of a GMC approved training programme. Separate guidance and an application form are available on the <u>College website</u> for this purpose.

#### ii. Time Out of Training

The GMC has provided <u>guidance</u> on the management of absences from training and their effect on a trainee's Certificate of Completion of Training (CCT) date. The GMC guidance states that within each 12 month period where a trainee has been absent for a total of 14 days or more (when a trainee would normally be at work), a review to determine if the trainee's CCT date should be extended is triggered. The absence includes all forms of absence such as sickness, maternity, compassionate paid/unpaid leave etc. but does not include study or annual leave or prospectively approved Out of Programme Training/ research. The administration of the absence and any extension to training will be undertaken by the relevant deanery in consultation with the relevant College/Faculty where necessary. The GMC supports the Deaneries implementing this guidance flexibly to reflect the nature of the absence, the timing and the effect of the absence on the individual's competence. Each trainee's circumstances will be considered on an individual basis and any changes to CCT date will reflect the trainee's demonstration of competence.

#### iii. Acting up as a Consultant (AUC)

A doctor in training can apply to the Dean to take time out of programme and credit the time towards CCT/CESR(CP) as an AUC. Where the AUC is in the same training programme, then prospective approval is not needed from the GMC. If it is a different training programme, the usual Out of Programme (OOP) process applies. When you are acting up as a consultant, there will need to be appropriate supervision in place and approval will only be considered if the acting up placement is relevant to gaining the competences, knowledge, skills and behaviours required by the curriculum. AUC posts can only be taken in the final year of specialty training.

#### iv. Research

Some trainees may wish to spend a period of time in research after entering medical microbiology training as out-of-programme research (OOPR).

## Research undertaken prior to entry to a medical microbiology training programme

Trainees who have undertaken a period of research that includes clinical or laboratory work directly relevant to the medical microbiology curriculum prior to entering a medical microbiology training programme can apply to have this period recognised towards an entry on the Specialist Register. However, as the research is unlikely to have been prospectively approved by the GMC, the route of entry to the Specialist Register will be through the CESR.

#### Research undertaken during a medical microbiology training programme

Trainees who undertake a period of out-of-programme research (OOPR) after entering a medical microbiology training programme and obtaining their National Training Number (NTN) may have up to 6 months accepted by the medical microbiology CSTC towards their CCT. In order to be eligible to have this period of research recognised towards the award of the CCT, trainees must have their OOPR approved prospectively before beginning their research. However, trainees must be able to demonstrate that they have achieved, or will be able to achieve, all requirements of the curriculum. Prior to beginning the period of research, trainees must agree the OOPR with their LETB/Deanery and inform the Training Department at The Royal College of Pathologists in order that the medical microbiology CSTC can ensure that the trainee will comply with the requirements of the CCT programme. The period of research must include clinical or laboratory work directly relevant to the medical microbiology curriculum. The documentation towards a CCT recommendation will be collected by the Training Department at the College, checked to ensure compliance and a revised provisional CCT date issued. It must be ensured that, following deanery agreement and acceptance from the medical microbiology CSTC, the GMC prospectively approve the OOPR in order that the period can count towards a CCT. Separate guidance and an application form are available on the <u>College website</u> for this purpose.

#### v. Academic trainees

Trainees who intend to pursue a career in academic or research medicine may undertake specialist training in medical microbiology. Such trainees will normally be clinical lecturers and hold an NTN(A). It is expected that such trainees should complete the requirements of the medical microbiology curriculum in addition to their academic work. However, the content of their training, while meeting the requirements of the curriculum, will have to take into account their need to develop their research and the provisional CCT date should be amended accordingly. NTN(A) holders in medical microbiology should consult the Training Department at the College on an individual basis with regard to the agreement of their provisional CCT date.

#### vi. Overseas training

Some trainees may wish to spend a period of time in training outside of the UK after entering medical microbiology training as out-of-programme training (OOPT).

## Overseas training undertaken prior to entry to a medical microbiology training programme

Some trainees may have undertaken a period of medical microbiology training overseas prior to entering a medical microbiology training programme in the UK. Such trainees must enter a medical microbiology training programme at ST3 (i.e. having completed CMT/ACCS and MRCP). Trainees can have this period recognised towards an entry on the Specialist Register. However, as the period of overseas training is unlikely to have been prospectively approved by the GMC, the route of entry to the Specialist Register will be through the CESR.

## Overseas training undertaken during a medical microbiology training programme

Some trainees may wish to spend a period of training overseas as out of programme training (OOPT) after entering a medical microbiology training programme in the UK. Trainees can have up to one year of training overseas accepted towards their training. In order to be eligible to have this period of training recognised towards the award of the CCT, trainees must have their OOPT overseas training approved prospectively by GMC before beginning their overseas training. Prior to beginning the period of overseas training, trainees must agree the OOPT with their Deanery and inform the Training Department at The Royal College of Pathologists that they will be undertaking overseas training in order that the Medical Microbiology CSTC can ensure that the trainee will comply with the requirements of the CCT programme. The documentation towards a CCT recommendation will be collected by the Training Department at the College, checked to ensure compliance and a revised provisional CCT date issued. It must be ensured that, following Deanery agreement and acceptance from the Medical Microbiology CSTC, GMC prospectively approves the OOPT in order that the period can count towards a CCT. Separate guidance and an application form are available on the <u>College website</u> for this purpose.

Trainees must have their OOPT agreed by the relevant Deanery, accepted by the Medical Microbiology CSTC and approved by GMC before beginning their overseas training.

#### 3. SUPERVISION AND FEEDBACK

Specialty training must be appropriately delivered by senior medical and scientific and nursing (especially infection prevention and control) staff on a day-to-day basis under the direction of a designated educational supervisor and a Specialty Training Committee that links to the appropriate Postgraduate Deanery/LETB.

Educational supervision is a fundamental conduit for delivering teaching and training in the NHS. It takes advantage of the experience, knowledge and skills of educational supervisors\trainers and their familiarity with clinical situations. It ensures interaction between an experienced clinician and a doctor in training. This is the desired link between the past and the future of medical practice, to guide and steer the learning process of the trainee. Clinical supervision is also vital to ensure patient safety and the high quality service of doctors in training.

The College expects all doctors reaching the end of their training to demonstrate competence in clinical supervision before the award of the CCT. The College also acknowledges that the process of gaining competence in supervision starts at an early stage in training with foundation doctors supervising medical students and specialty registrars supervising more junior trainees.

The example provided by the educational supervisor is the most powerful influence upon the standards of conduct and practice of a trainee.

The role of the educational supervisor is to:

- have overall educational and supervisory responsibility for the trainee in a given post
- ensure that the trainee is familiar with the curriculum relevant to the year/stage of training of the post
- ensure that the trainee has appropriate day-to-day supervision appropriate to their stage of training
- ensure that the trainee is making the necessary clinical and educational progress during the post
- ensure that the trainee is aware of the assessment system and undertakes it according to requirements
- act as a mentor to the trainee and help with both professional and personal development
- agree a training plan (formal educational contract) with the trainee and ensure that an induction (where appropriate) has been carried out soon after the trainee's appointment
- discuss the trainee's progress with each trainer with whom a trainee spends a period of training
- undertake regular formative/supportive appraisals with the trainee (at least two per year, approximately every six months) and ensure that both parties agree to the outcome of these sessions and keep a written record
- regularly inspect the trainee's training record, inform trainees of their progress and encourage trainees to discuss any deficiencies in the training programme, ensuring that records of such discussions are kept
- keep the STC Chair informed of any significant problems that may affect the trainee's training.

In order to become an educational supervisor, a consultant must have a demonstrated interest in teaching and training, appropriate access to teaching resources, be involved in and liaise with the appropriate regional training committees, be involved in annual reviews

and liaise closely with the TPD. The Deaneries organise extensive training programmes for educational supervisor's development. Educational supervisors are expected to keep up-to-date with developments in postgraduate medical training (e.g. by attending Deanery and national training the trainer courses), have access to the support and advice of their senior colleagues regarding any issues related to teaching and training and to keep up-to-date with their own professional development.

#### 4. MANAGING CURRICULUM IMPLEMENTATION

The curriculum outlines the minimum medical microbiology training requirements for delivery in a training programme. It guides educational supervisors as to what is required to deliver the curriculum and trainees in the learning and assessment methods required for satisfactory completion of training.

It is the responsibility of the TPD and their LETB/Deanery, with the assistance of the regional STC, to ensure that the programme delivers the depth and breadth of medical microbiology training outlined in the curriculum. The TPD must ensure that each post within the programme is approved by the GMC and Heads of Schools that have a strategic overview of training in the Pathology specialties. They are responsible for ensuring that the delivery of education and training meets the College's and GMC agreed curriculum and is provided to the standards set by the College and GMC.

It is the responsibility of the GMC to quality assure training programmes and the responsibility of The Royal College of Pathologists through the Medical Microbiology CSTC to ensure training programmes across the UK are able to deliver a balanced programme of training.

It is the responsibility of the educational supervisor of a particular post or attachment within a programme to ensure that the training delivered in their post meets the requirements of the relevant section(s) of the curriculum. The educational supervisor must undertake regular educational appraisal with their trainee, at the beginning, middle and end of a section of training, to ensure structured and goal-oriented delivery of training.

#### 5. MODELS OF LEARNING

There are three broad categories of learning which trainees employ throughout run-through training: instructionalist model, constructionist model and the social learning model. The models of learning can be applied to any stage of training in varying degrees. The majority of the curriculum will be delivered through work-based experiential learning, but the environment within the departments will encourage independent self-directed learning. It is the trainee's responsibility to seek opportunity for experiential learning.

The principles of Bloom's taxonomy have been applied to the knowledge, skills and behaviours outlined in the curriculum to indicate the trainees learning journey from the initial acquisition of knowledge and comprehension, through to application and analysis and resulting in the synthesis and evaluation required to achieve mastery in the specialty of medical microbiology. In using this model, it is acknowledged that there are many different versions of the taxonomy. The achievement of mastery in this curriculum requires the trainee to demonstrate a combination of detailed knowledge in the associated political context, with the ability to do independent clinical work, and to lead and organise services.

Trainees have a service provision role and it is recognised that a large component of training can occur as an apprenticeship, provided appropriate supervision is available. Normally, 50–80% of training would be by in-service training. It should be with a readily available consultant, be well supervised, with appropriate content, have a broad exposure and include laboratory issues.

The environment within a training department should encourage independent self-directed learning and make opportunities for relevant off-the-job education by making provision for attendance at local, national and, where appropriate, international meetings and courses. Independent self-directed learning should be encouraged by providing reference text books. It is the trainee's responsibility to seek opportunity for experiential learning. The rotation should also be arranged in such a way that trainees have time available for participation in clinical audit and research projects as part of their training. The more academically inclined trainees will be encouraged to take time out from the training time to include a more sustained period of research working towards a higher degree.

#### 6. LEARNING EXPERIENCES

The following teaching/learning methods will be used to identify how individual objectives will be achieved:

- observation of, assisting and discussion with senior medical staff
- working under consultant supervision
- task-specific on the job training
- observation of laboratory methods
- discussion with clinical scientists and senior BMS staff
- practical bench work
- personal study
- reflective thinking and learning
- appropriate postgraduate education courses
- tailored clinical experience
- laboratory and clinical team and directorate meetings
- discussion with Infection Prevention & Control Nurses and/or Infection Control Doctor
- Consultant in Communicable Disease Control (CCDC)/Consultant in Public Health and/or Regional Epidemiologist (RE)
- attendance and participation at relevant Trust committees
- attending training available through equipment and kit manufacturers
- attending ward round and multidisciplinary team meetings and telephone advice to clinicians
- teaching undergraduates and other health professionals
- awareness of appropriate guidelines
- attending regional, national and international medical or scientific conferences
- interaction with/attachment to specialist reference laboratories
- e-learning
- undertaking a laboratory-based project
- learning with peers
- work-based experiential learning
- medical clinics including specialty clinics
- consultant-led ward rounds
- practical laboratory experience
- formal postgraduate teaching
- independent self-directed learning
- formal study

It must be ensured that the appropriate teaching and learning methods are employed for each area of the curriculum.

#### 7. PURPOSE OF ASSESSMENT

The Royal College of Pathologists' mission is to promote excellence in the practice of pathology and to be responsible for maintaining standards through training, assessments, examinations and professional development.

The purpose of The Royal College of Pathologists' assessment system in medical microbiology is to:

- confirm suitability of specialty choice at an early stage of the chosen career path
- indicate the capability and potential of a trainee through tests of applied knowledge and skill relevant to the specialty
- demonstrate readiness to progress to the next stage(s) of training having met the required standard of the previous stage
- provide feedback to the trainee about progress and learning needs
- support trainees to progress at their own pace by measuring a trainee's capacity to achieve competencies for their chosen career path
- help to identify trainees who should change direction or leave the specialty
- drive learning demonstrated through the acquisition of knowledge and skill
- enable the trainee to collect all necessary evidence for the ARCP
- gain Fellowship of The Royal College of Pathologists
- provide evidence for the award of the CCT
- assure the public that the trainee is ready for unsupervised professional practice.

A blueprint of the medical microbiology assessment system is available on the GMC website.

#### a. Methods of assessment

Trainees will be assessed in a number of different ways during their training. Workplacebased assessment allows the trainee to be assessed at regular intervals in the workplace by an appropriately trained, qualified and experienced assessor. The MSF, amongst other things, generates candid feedback on behaviour, attitude, communication and team-working issues. The FRCPath examination provides an external, quality assured assessment of the trainee's knowledge of their specialty and their ability to apply that knowledge in the practice of the specialty. Satisfactory completion of all assessments and examinations will be monitored as part of the ARCP process and will be one of the criteria upon which eligibility to progress will be judged. A pass in the FRCPath examination is required as part of the eligibility criteria for the award of the CCT or CESR(CP).

## Year 1 Medical Microbiology and Virology OSPE (objective structured practical examination)

Trainees must pass the Year 1 Medical Microbiology and Virology OSPE as one of the requirements for satisfactory completion of ST1 of training.

#### Workplace-based assessment

Trainees will be expected to undertake workplace-based assessment throughout the entire duration of their training in medical microbiology.

These will comprise:

- <u>Case-based discussion (CbD)</u> (minimum of 6 satisfactory outcomes required per year)
- <u>Directly observed practical skills (DOPS)</u> (minimum of 6 satisfactory outcomes required per year for years ST1 and ST2; minimum of 4 satisfactory outcomes required per year for years ST3, ST4 and ST5)
- <u>Evaluation of Clinical/Management Events (ECE)</u> (minimum of 4 satisfactory outcomes required per year for years ST1 and ST2; minimum of 6 satisfactory outcomes required per year for years ST3, ST4 and ST5)
- Multi-source feedback (MSF) (minimum of 3 during training, at ST1, ST3, ST5)

Further separate guidance is provided about the <u>methodology</u>, required frequencies and <u>standards of these assessments</u>.

#### FRCPath examination

The major assessments will be the FRCPath Part 1 examination which can be taken towards the end, of the general competency section (ST1 and ST2). If the trainee were to fail the FRCPath Part 1 examination at this time progression to ST3 would still be permitted subject to evidence of satisfactory progress otherwise, as assessed at ARCP. FRCPath Part 2 examination must be passed before completion of the training programme.

The expectation for medical candidates in UK GMC-approved training programmes is that they should normally pass the FRCPath Part 2 examination within seven years of passing the FRCPath Part 1. However, there will be circumstances where the guidelines will need to be applied flexibly and candidates who feel that they will not be able to comply with this timescale should contact the RCPath Examinations Department for further advice.

Examination results are evaluated after each session and an annual review of validity and reliability is undertaken and reported to the Examinations Committee.

#### **Evidence of competence**

#### **Annual Review of Competence Progression**

The ARCP is an annual opportunity for evidence gathered by a trainee, relating to the trainee's progress in the training programme, to document the competencies that are being gained. Evidence of competence will be judged based on a portfolio of documentation, culminating in an Educational Supervisors Structured Report.

Separate ARCP guidance is available on the <u>College website</u>. A copy of all ARCP forms issued to the trainee must be provided to The Royal College of Pathologists prior to recommendation for the award of the CCT. Lack of progress, identified by the issue of an ARCP outcome 3 or 5 and necessitating repeat training to rectify deficiencies will lead to the extension of training. Training leading to the issue of an ARCP 3 or 5 and necessitating repeat training the award of the CCT.

Evidence of ARCP outcome 6 is required as part of the evidence for the award of the CCT.

#### 8. CURRICULUM REVIEW AND UPDATING

The curriculum will be evaluated and monitored by The Royal College of Pathologists as part of continuous feedback from STCs, TPDs, trainers and trainees.

In reviewing the curriculum, opinions will be sought from all relevant RCPath committees; and for the RCPath, the Trainee Advisory Committee (TAC), the Lay Advisory Committee (LAC) and its members and Registered Trainees.

Any significant changes to the curriculum will need the approval of The Royal College of Pathologists' Council and the GMC.

#### 9. EQUALITY AND DIVERSITY

The following is an extract from The Royal College of Pathologists' *Diversity and Equality Policy and approach*. A full copy of the policy is available on the <u>College website</u>.

The Royal College of Pathologists is committed to the principle of diversity and equality in employment, membership, academic activities, examinations and training. As part of this commitment we are concerned to inspire and support all those who work with us directly and indirectly.

Integral to our approach is the emphasis we place on our belief that everyone should be treated in a fair, open and honest manner. Our approach is a comprehensive one and reflects all areas of diversity, recognising the value of each individual. We aim to ensure that no one is treated less favourably than another on the grounds of sex, race, age, sexual orientation, gender reassignment, disability, pregnancy & maternity, religion and belief and marriage and civil partnership. Our intention is to reflect not only the letter but also the spirit of equality legislation.

Our policy will take account of current equality legislation and good practice as outlined in the Equality Act 2010 which supersedes/includes all previous legislation.

The Training Department collects information about the gender and ethnicity of trainees as part of their registration with the College. This information is recorded by the College and statistics published on an annual basis in the annual report. Further information about the monitoring activities of the College trainees, candidates and Fellows are available in the College policy.

#### 10. ACKNOWLEDGEMENTS

Dr Richard Cooke, Dr Nandini Shetty, Dr Ken Mutton and Dr Ronan McMullan.

## **COMMON COMPETENCIES**

### 1. GOOD CLINICAL CARE

**Objective:** To demonstrate adequate knowledge and skills and appropriate attitudes in routine clinical work.

Specialty trainees will:

- have the breadth of knowledge and skills to take responsibility for safe clinical decisions and demonstrate good communication and interaction with patients
- have the self-awareness to acknowledge where the limits of their competence lie and when it is appropriate to refer to senior colleagues for advice
- have the potential (or the ability) to take responsibility for clinical governance activities, risk management and audit in order to improve the quality of service provision

#### History taking

To develop the ability to elicit a relevant focused history from patients with increasingly complex issues and in increasingly challenging circumstances

To record the history accurately and synthesise this with relevant clinical examination, establish a problem list increasingly based on pattern recognition including differential diagnosis(es) and formulate a management plan that takes account of likely clinical evolution

| evolution   |                       |       |
|---|-----------------------|-------|
| Knowledge   | Assessment<br>Methods | GMP   |
| Define the patterns of symptoms found in patients presenting with infection                 | CbD                   | 1,2   |
| Outline the issues around capacity and competence, and the Mental Capacity Act              | CbD                   | 1,2,4 |
| Describe the appropriate content of clinical records  | CbD                   | 1     |
| Explain the problems faced by people for whom English is not a first language               | CbD                   | 1,2   |
| Explain the problems faced by people with educational and/or physical disabilities          | CbD,                  | 1,2   |
| Describe the relevance of data protection pertaining to patient confidentiality             | CbD                   | 1     |
| Skills  |                       |       |
| Take and analyse a clinical history in a relevant, succinct and logical manner              | CbD                   | 1     |
| Communicate promptly and accurately with clinicians and patients and their relatives/carers | MSF                   | 1,3   |
| Communicate effectively with people with language difficulties                              | CbD, MSF              | 1,3   |

| associated with physical and mental impairment, and with<br>those suffering from stigmatising conditions, discrimination and<br>severe anxiety |          |       |
|--|----------|-------|
| Use interpreters and advocates appropriately   | CbD, MSF | 1     |
| Behaviours   |          |       |
| Show empathy with patients   | MSF      | 1,3,4 |
| Recognise the importance of psychological factors for patients and relatives/carers  | CbD, MSF | 1,3   |
| Recognise the interaction of social factors and the patient's illness  | CbD, MSF | 1,3   |
| Use medical secretaries and electronic communication to communicate in an appropriate manner   | MSF, CbD | 1,3   |
| Show respect towards colleagues in a multidisciplinary team  | MSF      | 1,3   |

#### Examination

To develop the ability to perform focused, relevant and accurate clinical examination in patients with increasingly complex issues and in increasingly challenging circumstances

To relate physical findings to history in order to establish diagnosis(es) and formulate a management plan

| management plan  |                       |       |
|--|-----------------------|-------|
| Knowledge  | Assessment<br>Methods | GMP   |
| Define the pathophysiological basis of physical signs        | FRCPath, CbD          | 1     |
| Define the clinical signs found in infection                 | CbD                   | 1     |
| Skills   |                       |       |
| Perform a reliable and appropriate clinical assessment       | CbD                   | 1,2   |
| Behaviours   |                       |       |
| Respect patients' dignity and confidentiality                | CbD, MSF              | 1,3,4 |
| Acknowledge cultural issues                                  | CbD, MSF              | 1,3   |
| Appropriately involve relatives/carers                       | CbD, MSF              | 1,3,4 |
| Recognise situations where there is the need for a chaperone | CbD, MSF              | 1,3   |
|  |                       |       |

## Investigations including imaging

| To develop the ability to request focussed and relevant investigations (including imaging, to balance their risks and potential benefits and correctly interpret the results |                        |       |  |
|--|------------------------|-------|--|
| Knowledge  | Assessment<br>Methods  | GMP   |  |
| Define the pathophysiological basis of investigations  | FRCPath Part 1,<br>CbD | 1     |  |
| Define the indications for investigations  | FRCPath, CbD           | 1     |  |
| Define the risks and benefits of investigations  | CbD                    | 1     |  |
| Identify the clinical and cost effectiveness of individual investigations  | CbD                    | 1     |  |
| Skills   |                        |       |  |
| Recommend appropriate investigations   | CbD                    | 1,3   |  |
| Interpret the results of investigations  | CbD, DOPS              | 1     |  |
| Perform appropriate clinical investigations competently where relevant   | CbD                    | 1,2   |  |
| Discuss investigations with colleagues and advise them appropriately   | CbD, MSF               | 1,2,3 |  |
| Behaviours   |                        | 1.0   |  |
| Explain the importance of working with other healthcare professionals and team working   | MSF                    | 1,3   |  |
| Explain the rationale for investigations, and possible unwanted effects  | MSF                    | 1,3   |  |

## **Decision Making and Clinical Reasoning**

| To be able to communicate a diagnostic and therapeutic plan appropriately<br>Knowledge Assessment   |         |     |
|---|---------|-----|
| A low ledge   | Methods | GMP |
| <ul> <li>Define the steps of diagnostic reasoning: <ul> <li>interpret history and clinical signs</li> <li>conceptualise clinical problems in a medical and social context</li> <li>describe the psychological component of disease and illness presentation</li> <li>generate hypothesis(es) within context of clinical likelihood</li> <li>test, refine and verify hypotheses</li> <li>develop problem list and action plan</li> </ul> </li> </ul> | CbD     | 1   |

| Recognise how to use expert advice, clinical guidelines and algorithms   | CbD  | 1     |
|--|------|-------|
| Recognise and appropriately respond to sources of information accessed by patients   | CbD  | 1     |
| Recognise the need to determine the best value and most<br>effective treatment both for the individual patient and for a<br>patient cohort   | CbD  | 1,2   |
| Define the concepts of disease, natural history and assessment of risk   | CbD  | 1     |
| Recall methods and associated problems of quantifying risk e.g. cohort studies   | CbD  | 1     |
| Describe the concepts and drawbacks of quantitative assessment of risk or benefit e.g. numbers needed to treat   | CbD  | 1     |
| Describe commonly used statistical methodology   | CbD  | 1     |
| Describe how relative and absolute risks are derived and the meaning of the terms' predictive value, sensitivity and specificity in relation to diagnostic tests   | CbD  | 1     |
| Demonstrate appropriate knowledge of clinical disease, and<br>associated biochemical and haematological changes, to enable<br>integration of clinical and laboratory findings for patient<br>management            | CbD  | 1     |
| Demonstrate clinical acumen and knowledge of advances and changes in clinical practice   | CbD  | 1     |
| Skills   |      |       |
| Interpret clinical features, their reliability and relevance to<br>clinical scenarios including recognition of the breadth of<br>presentation of common disorders  | CbD  | 1     |
| Incorporate an understanding of the psychological and social elements of clinical scenarios into decision making through a robust process of clinical reasoning  | CbD, | 1     |
| Recognise critical illness and responds with due urgency   | CbD  | 1     |
| Generate plausible hypothesis(es) following patient assessment   | CbD  | 1     |
| Construct a concise and applicable problem list using available information  | CbD  | 1     |
| Construct an appropriate management plan in conjunction with<br>the patient, carers and other members of the clinical team and<br>communicates this effectively to the patient, relatives/carers<br>where relevant | CbD  | 1,3,4 |

| Define the relevance of an estimated risk of a future event to an individual patient                                      | CbD | 1   |
|---|-----|-----|
| Use risk calculators appropriately  | CbD | 1   |
| Apply quantitative data of risks and benefits of therapeutic intervention to an individual patient                        | CbD | 1   |
| Search and select appropriate medical literature to guide reasoning   | CbD | 1   |
| Interpret correctly test results and the patient's clinical condition<br>in the context of available clinical information | CbD | 1   |
| Behaviours  |     |     |
| Discuss the difficulties of prediction of future events, and benefit/risk balance of therapeutic intervention             | CbD | 3   |
| Adapt and adjust approaches according to the beliefs and preferences of the patient and/or carers                         | CbD | 3   |
| Facilitate patient choice appropriately within the content of their clinical care   | CbD | 3   |
|   |     |     |
| Select appropriate evidence to support clinical decision making   | CbD | 1,4 |

## Treatment (therapeutics)

| Knowledge  | Assessment<br>Methods | GMP     |
|--|-----------------------|---------|
| Outline scientific theory relating to pharmacology and the pathophysiology of therapeutic interventions  | FRCPath, CbD          | 1,3     |
| Skills   |                       |         |
| Assess accurately the patient's needs  | CbD                   | 1,2,3   |
| Explain important interactions and adverse drug effects  | FRCPath               | 1,2,3,4 |
| Use IT prescribing tools where available to improve safety   | DOPS                  | 1,2     |
| Explain treatments clearly and openly, the side effects of drugs,<br>and the risks and benefits of alternative treatment options<br>(including no treatment) | MSF                   | 1,3     |
| Behaviours   |                       |         |
| Remain open to advice from other health professionals on medication issues   | CbD                   | 1,3     |
| Recognise the importance of resources when prescribing, including the role of a Drug Formulary   | CbD                   | 1,2     |
| Share prescribing information promptly and accurately between<br>a patient's health providers, including between primary and<br>secondary care               | CbD                   | 1,3     |
| Demonstrate knowledge of up to date therapeutic alerts, and respond appropriately  | CbD                   | 1       |

## Note-keeping, letters, etc.

| To understand the importance of optimal record-keeping and correspondence, and the issues around information governance  |                       |       |  |
|--|-----------------------|-------|--|
| Knowledge  | Assessment<br>Methods | GMP   |  |
| Describe how to correctly write summaries, letters, medico-<br>legal reports   | CbD                   | 1,2   |  |
| Define the structure, function and legal implications of medical records and medico-legal reports  | CbD                   | 1,2   |  |
| Describe the principles of how to retrieve and utilise data recorded in clinical systems   | CbD                   | 1     |  |
| Demonstrate the principles of literature searching using medical databases   | CbD                   | 1     |  |
| Explain the range of possible uses for clinical data and information and appreciate the dangers and benefits of aggregating clinical data  | CbD                   | 1,2   |  |
| Describe the legal and good practice basis of Information<br>Governance, including the Data Protection Act, the Freedom of<br>Information Act and Caldicott Principles                     | CbD                   | 1     |  |
| Skills   |                       |       |  |
| Record concisely, accurately, confidentially and legibly the<br>appropriate elements of the history, examination, results of<br>investigations, differential diagnosis and management plan | CbD                   | 1,2,3 |  |
| Write summaries, letters, medico-legal reports   | CbD                   | 1,2,3 |  |
| Demonstrate competent use of database, word processing and statistics programmes   | CbD                   | 1     |  |
| Perform searches (including literature searches) and access websites and health related databases  | CbD                   | 1     |  |
| Apply the principles of confidentiality in the context of IT   | CbD                   | 1,3,4 |  |
| Behaviours   |                       |       |  |
| Explain the importance of timely dictation, cost effective use of medical secretaries and electronic communication   | CbD, MSF              | 1,3   |  |
| Demonstrate the need for prompt and accurate communication<br>with primary care and other agencies and patients or their<br>relatives/carers   | CbD, MSF              | 1,3   |  |
| Demonstrate respect towards medical secretaries and clerical staff   | CbD, MSF              | 1,3   |  |
| Demonstrate optimal use of IT in clinical practice maximum use of IT   | CbD, MSF              | 1,3,4 |  |
|  |                       |       |  |

| Be able to share information on computer with the patient in a constructive manner | CbD,     | 1,3 |
|--|----------|-----|
| Demonstrate proactive and enquiring attitude to new technology                     | CbD, MSF | 1,3 |

## Management of chronic disease

| To understand chronic diseases and their impact on patients and carers  |                       |       |  |
|---|-----------------------|-------|--|
| Knowledge   | Assessment<br>Methods | GMP   |  |
| Define the clinical presentation and natural history of chronic diseases  | CbD                   | 1     |  |
| Demonstrate knowledge of: the epidemiology, natural history<br>and clinical management of important chronic infections such<br>as TB and hepatitis B and C including drug resistant strains | CbD,                  | 1,2   |  |
| Skills  |                       |       |  |
| Develop long-term management plans for control/treatment of chronic disease   | CbD                   | 1,3,4 |  |
| Diagnose illness including atypical presentations using clinical and epidemiological skills   | CbD                   | 1,3   |  |
| Select suitable hepatitis patients for treatment  | CbD                   | 1     |  |
| Monitor therapy and ensuring compliance with treatment  | CbD                   | 1     |  |
| Counsel patients on matters of infection risk, transmission and control   | CbD                   | 1,3,4 |  |
| Develop and agree a holistic management plan with the patient<br>and relatives/carers, ensuring awareness of alternative<br>therapies and means of patient support                          | CbD                   | 1,4   |  |
| Behaviours  |                       |       |  |
| Treat each patient as an individual   | MSF                   | 1,2,3 |  |
| Explain the effects of chronic disease states on patients and their relatives/carers  | CbD, MSF              | 1,3   |  |
| Explain the importance of co-operation with primary care  | CbD, MSF              | 1,3   |  |
| Explain the importance of multi-disciplinary working  | CbD                   | 1     |  |
| Demonstrate awareness of patient support groups   | CbD                   | 1     |  |

## Patient safety

| To understand that patient safety depends on the effective and efficient organisation of care, and health care staff working well together   |                       |       |
|--|-----------------------|-------|
| Knowledge  | Assessment<br>Methods | GMP   |
| Outline the features of a safe working environment and the hazards of medical equipment in common use  | CbD                   | 1     |
| Recall side effects and contraindications of medications prescribed  | CbD                   | 1     |
| Recall the components of safe working practice in the personal, clinical and organisational settings including local procedures for reporting, investigating and learning from clinical errors | CbD                   | 1     |
| Describe the investigation of significant events, serious untoward incidents and near misses   | CbD                   | 1     |
| Outline factors adversely affecting a doctor's and team performance and methods to rectify these   | CbD                   | 1     |
| Describe the elements of clinical governance   | CbD, MSF              | 1     |
| Outline the use of patient early warning systems to detect clinical deterioration where relevant to the trainee's clinical specialty   | CbD                   | 1     |
| Skills   |                       |       |
| Recognise when a patient is not responding to treatment and reassesses the situation; encourage others to do the same  | CbD                   | 1     |
| Demonstrate a high level of safety awareness and consciousness at all times  | CbD                   | 1,2   |
| Demonstrate encouragement of feedback from all members of the team on safety issues  | CbD, MSF              | 1,2,3 |
| Demonstrate encouragement of an open environment to foster<br>and explore concerns and issues about the functioning and<br>safety of team working  | CbD, MSF              | 2,3   |
| Behaviours   |                       |       |
| Demonstrate awareness of one's own limitations, and operates within them competently   | CbD                   | 1     |
| Demonstrates personal commitment to improving one's own performance in the light of feedback and assessment  | CbD, MSF              | 3     |
| Demonstrate engagement with an open no blame culture   | CbD, MSF              | 3     |

### 2. MAINTAINING GOOD MEDICAL PRACTICE

**Objective:** To keep knowledge and skills and appropriate attitudes up to date.

Specialty trainees will:

- take responsibility for and keep up-to-date in their own relevant professional and selfdevelopment, and facilitate that of others
- acknowledge that the balance of their skills and expertise will change as their careers progress and they specialise in certain areas of clinical practice

#### Lifelong learning

| To recognise the importance of, and develop systems for, lifelong learning                                    |                       |       |  |
|---|-----------------------|-------|--|
| Knowledge   | Assessment<br>Methods | GMP   |  |
| Demonstrate the importance of continuing professional development   | CbD                   | 1     |  |
| Skills  |                       |       |  |
| Recognise and use learning opportunities  | CbD                   | 1     |  |
| Use the potential of study leave to keep up to date   | CbD                   | 1     |  |
| Produce and keep up to date a professional portfolio  | CbD                   | 1     |  |
| Select information efficiently from a range of sources including paper-based, computer-based and audio-visual | CbD                   | 1,3   |  |
| Monitor own performance through audit and feedback  | CbD                   | 1,2   |  |
| Behaviours  |                       |       |  |
| Demonstrate self-motivated and eager to learn   | CbD, MSF              | 1,2,3 |  |
| Demonstrate willingness to learn from colleagues and to accept constructive feedback                          | CbD, MSF              | 1,2,3 |  |

#### Self – Development

| To recognise the importance of self-development, reflection and a commitment to<br>continual improvement   |                       |         |  |
|--|-----------------------|---------|--|
| Knowledge  | Assessment<br>Methods | GMP     |  |
| Describe the local processes for dealing with and learning from clinical errors  | CbD                   | 1,2     |  |
| Explain the importance of best practice, transparency and consistency  | CbD                   | 1,2     |  |
| Skills   |                       |         |  |
| Use a reflective approach to practice with an ability to learn from previous experience  | CbD                   | 1       |  |
| Use assessment, appraisal, complaints and other feedback to discuss and develop an understanding of own development needs  | CbD                   | 1,3,4   |  |
| Behaviours   |                       |         |  |
| Demonstrate acceptance of responsibility   | CbD, MSF              | 1,2,4   |  |
| Demonstrate commitment to continuing professional<br>development which involves seeking training and self-<br>development opportunities, learning from colleagues and<br>accept constructive criticism | CbD, MSF              | 1,2,3,4 |  |

#### Principles of Quality and Safety Improvement

To recognise the desirability of monitoring performance, learning from mistakes and adopting no blame culture in order to ensure high standards of care and optimise patient safety

| Knowledge  | Assessment<br>Methods | GMP  |
|--|-----------------------|------|
| Explain the elements of clinical governance  | CbD                   | 1    |
| Recognise that governance safeguards high standards of care<br>and facilitates the development of improved clinical services | CbD                   | 1, 2 |
| Define local and national significant event reporting systems relevant to specialty  | CbD                   | 1    |
| Recognise importance of evidence-based practice in relation to clinical effectiveness  | CbD                   | 1    |
| Outline local health and safety protocols (fire, manual handling etc.)   | CbD                   | 1    |
| Explain Understands risk associated with specialty work including biohazards and mechanisms to reduce risk                   | CbD                   | 1    |
| Outline the use of patient early warning systems to detect   | CbD                   | 1    |

| clinical deterioration where relevant to the clinical specialty  |          |         |
|--|----------|---------|
| Demonstrate awareness of national patient safety initiatives including NPSA, NCEPOD reports, NICE guidelines etc   | CbD      | 1       |
| Skills   |          |         |
| Demonstrate adoption of strategies to reduce risk  | CbD      | 1, 2    |
| <ul> <li>Demonstrate contribution to quality improvement processes<br/>e.g.</li> <li>audit of personal and departmental/directorate/practice<br/>performance</li> <li>errors/discrepancy meetings</li> <li>critical incident and near miss reporting</li> <li>unit morbidity and mortality meetings</li> <li>local and national databases</li> </ul> | CbD      | 2       |
| Produce a portfolio of information and evidence, drawn from own medical practice   | CbD      | 2       |
| Reflect regularly on own standards of medical practice in accordance with GMC guidance on licensing and revalidation   | CbD      | 1,2,3,4 |
| Behaviours   |          |         |
| Participate in safety improvement strategies such as critical incident reporting   | CbD, MSF | 3       |
| Develop reflection in order to achieve insight into own professional practice  | CbD, MSF | 3       |
| Demonstrate personal commitment to improve own performance in the light of feedback and assessment   | CbD, MSF | 3       |
| Demonstrate engagement with an open no blame culture   | CbD, MSF | 3       |
| Demonstrate positive response to outcomes of audit and quality improvement   | CbD, MSF | 1,3     |
| Demonstrate co-operation with changes necessary to improve service quality and safety  | CbD, MSF | 1,2     |

### **Clinical audit**

| To develop a detailed understanding of the process of audit, undertake clinical audits, and appreciate the benefits obtainable             |                       |       |
|--|-----------------------|-------|
| Knowledge  | Assessment<br>Methods | GMP   |
| Describe the process of clinical audit   | ECE                   | 1     |
| Explain the audit process (including how to register an audit)   | ECE                   | 1     |
| Skills<br>Demonstrate audit and evaluate; personal and departmental<br>activities, existing and new tests, techniques or clinical services | ECE                   | 1     |
| Use clinical audit with the purpose of highlighting resources required   | ECE                   | 1,2   |
| Demonstrate experience in designing, registering, data collection analysing and implementing an audit                                      | ECE                   | 1     |
| Behaviours   |                       |       |
| Demonstrate a close rapport and understanding with laboratory staff  | ECE                   | 1,3   |
| Demonstrate constructive response to change  | ECE, CbD              | 1,2,4 |
| Demonstrate appropriate behaviours in multidisciplinary team working   | ECE, MSF              | 1,3   |
| Demonstrate leadership qualities   | ECE, MSF              | 1,3   |
| Demonstrate prompt and relevant decision making with clear communication   | ECE, MSF              | 1,3   |
| Recognise the need for change, and principles involved   | ECE, MSF              | 1,3   |
| Demonstrate open mindedness  | ECE, MSF              | 1,2   |

### **Evidence and Guidelines**

| To develop the ability to make the optimal use of current best evidence in making<br>decisions about the care of patients<br>To develop the ability to construct evidence based guidelines and protocols in relation<br>to medical practise |                       |     |  |
|---|-----------------------|-----|--|
| Knowledge   | Assessment<br>Methods | GMP |  |
| Describe the application of statistics in scientific medical practice   | CbD                   | 1   |  |
| Describe the advantages and disadvantages of different study<br>methodologies (randomised control trials, case control, cohort<br>etc.)   | CbD                   | 1   |  |
| Explain the relative strengths and limitations of both quantitative and qualitative studies, and the different types of each  | CbD                   | 1   |  |
| Explain the principles of critical appraisal  | CbD                   | 1   |  |
| Explain levels of evidence and quality of evidence  | CbD                   | 1   |  |
| Explain the role and limitations of evidence in the development of clinical guidelines and protocols  | CbD                   | 1   |  |
| Explain the advantages and disadvantages of guidelines and protocols  | CbD                   | 1   |  |
| Explain the processes that result in nationally applicable guidelines (e.g. NICE, SIGN, UK SMI)   | CbD                   | 1   |  |
| Skills<br>Select appropriately the medical literature, including the use of<br>online databases   | CbD                   | 1   |  |
| Apply conclusions from critical appraisal to clinical care  | CbD                   | 1   |  |
| Identify the limitations of research  | ECE                   | 1   |  |
| Demonstrate contribution to the construction, review and<br>updating of local (and national) guidelines of good practice<br>using the principles of evidence based medicine   | ECE, DOPS             | 1   |  |
| Behaviours  |                       |     |  |
| Keeps up to date with national reviews and guidelines of practice (e.g. NICE, SIGN, SMI)  | CbD                   | 1,2 |  |
| Demonstrate commitment to best clinical practice (clinical effectiveness) at all times, responding to evidence-based medicine   | CbD                   | 1,2 |  |
| Recognise the occasional need to practise outside clinical guidelines   | CbD                   | 1,2 |  |

| Demonstrate encouragement of discussion amongst | CbD, MSF | 1,2 |
|---|----------|-----|
| colleagues on evidence-based practice           |          |     |

## Structure of the NHS and the principles of management

| To understand the structure of the NHS and the management systems in order to be able to participate fully in managing  |                       |         |
|---|-----------------------|---------|
| Knowledge   | Assessment<br>Methods | GMP     |
| Describe the structure of the NHS in the relevant jurisdiction of the UK  | CbD                   | 1       |
| Describe about finance issues in general in the NHS, especially budgetary management and commissioning  | CbD                   | 1       |
| Describe the importance of a health service for the population  | CbD                   | 1       |
| Explain commissioning, funding and contracting arrangements relevant to the specialty   | CbD                   | 1       |
| <ul> <li>Explain the principles of:</li> <li>clinical coding</li> <li>European Working Time Regulations including rest provisions</li> <li>National Service Frameworks</li> <li>Health regulatory agencies (e.g., NICE, Scottish Government)</li> <li>NHS Structure and relationships</li> <li>NHS finance and budgeting</li> <li>consultant contract and the contracting process</li> <li>resource allocation</li> <li>the role of the Independent sector as providers of healthcare</li> <li>patient and public involvement processes and role</li> </ul> | CbD                   | 1       |
| Skills<br>Demonstrate developing skills in managing change and<br>managing people   | CbD                   | 1,3     |
| Demonstrate developing interviewing techniques including those required for performance reviews   | CbD                   | 1,3     |
| Demonstrate contribution to the writing of a business plan  | CbD                   | 1       |
| Behaviours  |                       |         |
| Demonstrate awareness of equity in healthcare access and delivery   | CbD                   |         |
| Demonstrate appropriate response to health service objectives<br>and targets and take part in the development of services   | CbD                   | 1, 2    |
| Demonstrate recognising the role of patients and  | CbD                   | 1, 2, 3 |

| relatives/carers as active participants in healthcare systems and service planning   |          |        |
|--|----------|--------|
| Demonstrate willingness to improve managerial skills (e.g. management courses) and engage in management of the service                                   | CbD, MSF | 1      |
| Demonstrate commitment to the proper use of public money<br>and take action when resources are not used efficiently or<br>effectively                    | CbD, MSF | 1, 2,3 |
| Demonstrate awareness that in addition to patient specific clinical records, clinical staff also have responsibilities for other records (e.g. research) | CbD, MSF | 1,2,3  |

## Time management

| To demonstrate increasing ability to prioritise and organise in order to optimise patient care            | clinical and clerica  | al duties |
|---|-----------------------|-----------|
| Knowledge   | Assessment<br>Methods | GMP       |
| Explain that effective organisation is key to time management   | CbD                   | 1         |
| Explain how some tasks are more urgent and/or more important than others                                  | CbD                   | 1         |
| Explain the need to prioritise work according to urgency and importance                                   | CbD                   | 1         |
| Demonstrate focus on individual patient needs whilst balancing multiple competing pressures               | CbD                   | 1         |
| Explain that some tasks may have to wait or be delegated to others  | CbD                   | 1         |
| Explain the roles, competences and capabilities of other professionals and support workers                | CbD                   | 1         |
| Outline techniques for improving time management  | CbD                   | 1         |
| Explain the importance of prompt investigation, diagnosis and treatment in disease and illness management | CbD                   | 1,2       |
| Skills<br>Identify clinical and clerical tasks requiring attention or<br>predicted to arise               | CbD                   | 1,2       |
| Estimate the time likely to be required for essential tasks and plan accordingly                          | CbD                   | 1         |
| Group together tasks when this will be the most effective way of working                                  | CbD                   | 1         |

| Recognise the most urgent / important tasks and ensures that they managed expediently            | CbD      | 1 |
|--|----------|---|
| Review and re-prioritise personal and team work load regularly                                   | CbD      | 1 |
| Organise and manage workload effectively and flexibly  | CbD      | 1 |
| Demonstrate appropriate use of other professionals and support workers                           | CbD      | 1 |
| Behaviours   |          |   |
| Demonstrate ability to work flexibly and deal with tasks in an effective and efficient fashion   | CbD, MSF | 3 |
| Recognises when you or others are falling behind and take steps to rectify the situation         | CbD, MSF | 3 |
| Demonstrate communication of changes in priority to others                                       | MSF      | 1 |
| Demonstrate calm in stressful or high pressure situations and adopts a timely, rational approach | MSF      | 1 |
| Recognises and handles uncertainty appropriately within the consultation                         | MSF      | 1 |
|  |          |   |

#### **Teaching and Training**

To develop the ability to teach to a variety of different audiences in a variety of different ways

To be able to assess the quality of the teaching To be able to train a variety of different trainees in a variety of different ways To be able to plan and deliver a training programme with appropriate assessments GMP Knowledge Assessment Methods Describe how to identify adult learning principles CbD 1 Describe how to identify learner needs CbD 1 CbD Outline how to structure a teaching activity 1 CbD Explain varied teaching strategies 1 CbD Describe how to identify learning styles 1 Describe principles of evaluation CbD 1 Skills Demonstrate facilitation of learning process CbD, ECE 1 Identify learning outcomes CbD, ECE 1 Construct educational objectives CbD, ECE 1 Design and deliver an effective teaching event CbD, ECE 1 Communicate effectively with the learners CbD, ECE, MSF 1 Use effective questioning techniques CbD, ECE 1 1 Teach large and small groups effectively CbD, ECE, MSF Select and use appropriate teaching resources CbD, ECE 1 Demonstrate constructive effective feedback CbD, ECE, MSF 1.3 Evaluate programmes and events CbD, ECE 1.3 Use teaching media that is appropriate to the teaching setting CbD, ECE 1,3 **Behaviours** Demonstrate a willingness and enthusiasm to teach CbD, ECE, MSF 1.3 Demonstrate respect for the learner CbD, ECE, MSF 1,3 Demonstrate a professional attitude towards teaching CbD, ECE, MSF 1.3 Demonstrate commitment to teaching CbD, ECE, MSF 1,3 Demonstrate a learner centred approach to teaching CbD, ECE, MSF 1,3

# Ethical Research projects

| To ensure that research is undertaken using relevant ethica<br>Knowledge   | Assessment<br>Methods | GMP |
|--|-----------------------|-----|
| Outline the GMC guidance on good practice in research  | CbD                   | 1   |
| Explain the principles of research governance  | CbD                   | 1   |
| Explain the differences between audit and research   | CbD                   | 1   |
| Describe how clinical guidelines are produced  | CbD                   | 1   |
| Demonstrate a knowledge of research principles   | CbD                   | 1   |
| Outline the principles of formulating a research question and designing a project  | CbD                   | 1   |
| Comprehend principal qualitative, quantitative, bio-statistical and epidemiological research methods                                   | CbD                   | 1   |
| Outline sources of research funding  | CbD                   | 1   |
| Explain the difference between population-based assessment<br>and unit-based studies and evaluate outcomes for<br>epidemiological work | CbD                   | 1   |
| Skills   |                       |     |
| Develop critical appraisal skills and apply these when reading literature  | CbD                   | 1   |
| Describe the method for applying for appropriate ethical research approval   | CbD                   | 1   |
| Demonstrate the use of literature databases  | CbD                   | 1   |
| Demonstrate good verbal and written presentations skills   | CbD, DOPS             | 1   |
| Behaviour<br>Demonstrate adherence to guidelines on ethical conduct in<br>research and consent for research                            | CbD                   | 1   |
| Demonstrate willingness to promote research  | CbD                   | 1   |

# Policy, research and change management

| To understand the principles behind policy, research and cl  | nange management         |                           |
|--|--------------------------|---------------------------|
| Knowledge  | Assessment<br>Methods    | GMP                       |
| Describe current UK screening, immunisation and reporting programmes that relate to infection  | CbD                      | 1                         |
| Describe the current guidance for the clinical care of infection patients  | CbD                      | 1                         |
| Demonstrate awareness and maintenance of an up to date knowledge of research evidence relating to infection  | CbD, ECE                 | 1                         |
| Apply a variety of methodologies for developing creative strategies for improving services   | CbD                      | 1                         |
| Explain how to access and use local health data  | CbD                      | 1                         |
| Explain how to access resources for action and advocacy (e.g. resources, legislation, policy documents)  | CbD                      | 1                         |
| Explain the function and responsibilities of national bodies such<br>as DH, CQC, NICE, NPSA, NCAS; Royal Colleges and<br>Faculties, specialty specific bodies, representative bodies;<br>regulatory bodies; educational and training organisations<br>relevant to the particular devolved administration in which<br>practising  | CbD                      | 1                         |
| Skills   |                          |                           |
|  |                          |                           |
| Demonstrate access and make use of appropriate population, demographic, socio-economic and health data   | CbD                      | 1                         |
|  | CbD<br>CbD               | 1<br>1,2                  |
| demographic, socio-economic and health data<br>Show adjustment to central policy and guidance for local  |                          |                           |
| demographic, socio-economic and health data<br>Show adjustment to central policy and guidance for local<br>circumstances and conditions<br>Demonstrate implementation of policy and directives applicable  | CbD                      | 1,2                       |
| <ul> <li>demographic, socio-economic and health data</li> <li>Show adjustment to central policy and guidance for local circumstances and conditions</li> <li>Demonstrate implementation of policy and directives applicable to local and global practice</li> <li>Discuss the local, national and UK health priorities and how they impact on the delivery of health care relevant to the</li> </ul>   | CbD<br>CbD               | 1,2<br>1                  |
| <ul> <li>demographic, socio-economic and health data</li> <li>Show adjustment to central policy and guidance for local circumstances and conditions</li> <li>Demonstrate implementation of policy and directives applicable to local and global practice</li> <li>Discuss the local, national and UK health priorities and how they impact on the delivery of health care relevant to the specialty</li> <li>Identify trends, future options and strategy relevant to the</li> </ul>   | CbD<br>CbD<br>CbD        | 1,2<br>1<br>1             |
| <ul> <li>demographic, socio-economic and health data</li> <li>Show adjustment to central policy and guidance for local circumstances and conditions</li> <li>Demonstrate implementation of policy and directives applicable to local and global practice</li> <li>Discuss the local, national and UK health priorities and how they impact on the delivery of health care relevant to the specialty</li> <li>Identify trends, future options and strategy relevant to the specialty and delivering patient services</li> <li>Question existing practice in order to improve services</li> <li>Apply creative thinking approaches (or methodologies or techniques) in order to propose solutions to service issues</li> </ul> | CbD<br>CbD<br>CbD        | 1,2<br>1<br>1             |
| <ul> <li>demographic, socio-economic and health data</li> <li>Show adjustment to central policy and guidance for local circumstances and conditions</li> <li>Demonstrate implementation of policy and directives applicable to local and global practice</li> <li>Discuss the local, national and UK health priorities and how they impact on the delivery of health care relevant to the specialty</li> <li>Identify trends, future options and strategy relevant to the specialty and delivering patient services</li> <li>Question existing practice in order to improve services</li> <li>Apply creative thinking approaches (or methodologies or</li> </ul>   | CbD<br>CbD<br>CbD<br>CbD | 1,2<br>1<br>1<br>1<br>1,2 |

| Comply with national guidelines that influence healthcare provision                               | CbD | 1 |
|---|-----|---|
| Demonstrate strategic ideas willing and use effective influencing skills                          | CbD | 1 |
| Demonstrate a commitment to implementing proven<br>improvements in clinical practice and services | CbD | 1 |

## 3. RELATIONSHIPS WITH PATIENTS

**Objective:** to ensure that the trainee has the knowledge, skills and attitudes to act in a professional manner at all times.

New specialists will:

- be able to build relationships with patients and their families when required
- follow the principles and legal aspects of consent and confidentiality
- be able to support clinical colleagues in the management of complex situations with patients and their families
- be able to effectively deal with the management of complaints

#### The Patient as Central Focus of Care

| To develop the ability to prioritise the patient's agenda encompassing their beliefs, concerns, expectations and needs |                       |         |
|--|-----------------------|---------|
| Knowledge  | Assessment<br>Methods | GMP     |
| Understand the variation in health priorities of different patient groups and ethnic minorities                        | CbD                   | 1       |
| Respond to questions honestly and seek advice if unable to answer  | MSF                   | 3       |
| Recognise the importance of patient choice and encourage patients to voice their preferences where appropriate         | MSF                   | 3       |
| Behaviours   |                       |         |
| Demonstrate concern for patients beliefs, ideas and expectations   | MSF                   | 1, 3, 4 |
| Recognise the duty of the medical professional to act as patient advocate  | CbD, MSF              | 3, 4    |
| Demonstrate that all decisions and actions are in the best interests of the patient and the public good                | CbD                   | 1       |

#### Continuity of care

| To understand and proactively encourage continuity of care  | !                     |       |
|---|-----------------------|-------|
| Knowledge   | Assessment<br>Methods | GMP   |
| Explain the relevance of continuity of care   | CbD                   | 1     |
| Skills  |                       |       |
| Demonstrate satisfactory completion of reasonable tasks at the end of the shift/day with appropriate handover | CbD                   | 1,2   |
| Produce appropriate documentation for handover  | CbD                   | 1,2,3 |
| Prepare adequately to cover leave   | CbD                   | 1,2,3 |

| Behaviours  |          |     |
|---|----------|-----|
| Demonstrate the importance of punctuality and attention to detail | CbD, MSF | 1,3 |
| Demonstrate effective communication with colleagues               | CbD, MSF | 1,3 |

## Valid consent

| To understand the necessity of obtaining valid consent from the patient and how to obtain it                   |                       |         |
|--|-----------------------|---------|
| Knowledge  | Assessment<br>Methods | GMP     |
| Describe the process for gaining informed consent  | CbD, DOPS, MSF        | 1       |
| Describe the legal aspects of consent  | CbD, MSF              | 1       |
| Skills   |                       |         |
| Present balanced information to patients (and relatives/carers) in a format they understand                    | CbD                   | 1, 3    |
| Behaviours   |                       |         |
| Respect a patient's rights of autonomy, even in situations where their decision might put them at risk of harm | CbD                   | 1       |
| Does not exceed the scope of authority given by a competent patient to their attending physician               | CbD                   | 1       |
| Does not withhold information relevant to proposed care or treatment in a competent patient                    | CbD                   | 1, 3, 4 |

# Principles of Medical Ethics and Confidentiality

| To know, understand and apply appropriately the principles, guidance and laws regarding medical ethics and confidentiality  |                       |         |
|---|-----------------------|---------|
| Knowledge   | Assessment<br>Methods | GMP     |
| Demonstrates knowledge of the principles of medical ethics  | CbD                   | 1       |
| Outline and follow the guidance given by the GMC on confidentiality   | CbD                   | 1       |
| Define the provisions of the Data Protection Act and Freedom of Information Act   | CbD                   | 1       |
| Define the principles of Information Governance   | CbD                   | 1       |
| Define the role of the Caldicott Guardian and Information<br>Governance lead within an institution, and outlines the process<br>of attaining Caldicott approval for audit or research | CbD                   | 1, 4    |
| Outline situations where patient consent, while desirable, is not required for disclosure e.g. serious communicable diseases, public interest   | CbD                   | 1, 4    |
| Outline the procedures for seeking a patient's consent for disclosure of identifiable information   | CbD                   | 1       |
| Recognise the obligations for confidentiality following a patient's death   | CbD                   | 1, 4    |
| Recognise the problems posed by disclosure in the public interest, without patient's consent  | CbD                   | 1, 4    |
| Recognise the factors influencing ethical decision making, including religion, personal and moral beliefs, cultural practices   | CbD                   | 1       |
| Recognise the role and legal standing of advance directives   | CbD                   | 1       |
| Outline the principles of the Mental Capacity Act   | CbD                   | 1       |
| Demonstrate an understanding of adolescents' and young adults' right to confidentiality and the importance of safeguarding  | CbD                   | 1       |
| Skills  |                       |         |
| Use and share information with the highest regard for confidentiality, and encourages such behaviour in other members of the team   | CbD, MSF              | 1, 2, 3 |
| Use and promote strategies to ensure confidentiality is maintained e.g. anonymisation   | CbD                   | 1       |
| Behaviours<br>Demonstrate willingness to seek advice of peers, legal bodies,  | CbD, MSF              | 1       |

| and the GMC in the event of ethical dilemmas over disclosure and confidentiality  |     |      |
|---|-----|------|
| Demonstrate respect for patient's requests for information not<br>to be shared, unless this puts the patient, or others, at risk of<br>harm | CbD | 1, 4 |
| Demonstrate willingness to share information regarding care with patients as appropriate.   | CbD | 1, 3 |

## Complaints

| To recognise the causes of error and to learn from them; to realise the importance of honesty and effective apology and to take a leadership role in the handling of complaints |                       |      |
|---|-----------------------|------|
| Knowledge   | Assessment<br>Methods | GMP  |
| Describe the local complaints procedure   | CbD, MSF              | 1    |
| Identify the factors likely to lead to complaints (poor communication, dishonesty, clinical errors, adverse clinical outcomes etc.)   | CbD, MSF              | 1    |
| identify the appropriate colleague to be informed when something has gone wrong   | CbD, MSF              | 1    |
| Skills  |                       | 4    |
| Demonstrate appropriate handling of complaints including fact finding and report writing  | ECE, MSF              | I    |
| Behaviours  |                       |      |
| Contribute to a fair and transparent culture around complaints and errors   | CbD, MSF              | 1    |
| Recognise the rights of patients, family members and relatives/carers to make a complaint   | CbD, MSF              | 1, 4 |
| Willingness to learn from complaints and implement practice improvements  | MSF                   | 1    |

## 4. WORKING WITH COLLEAGUES

**Objective:** To demonstrate good working relationships with colleagues and appropriate communication skills.

New specialists will:

- strive for continuing improvement in all aspects of their work and that of colleagues while mindful of priorities and high standards
- have effective interpersonal skills which enable them to bring out the best in colleagues, to resolve conflicts when they arise and to develop working relationships within the team
- support teams that bring together different professions and disciplines and other agencies, to provide high quality healthcare
- develops an understanding of leadership by drawing on values, strengths and abilities to deliver high standards of care

#### **Communication with Colleagues and Cooperation**

| To recognise and accept the responsibilities and role of the doctor in relation to other healthcare professionals   |  |               |
|---|--|---------------|
| To communicate succinctly and effectively with other profes<br>Knowledge  | ssionals as appro<br>Assessment<br>Methods | priate<br>GMP |
| <ul> <li>Describe and explain the section in 'Good Medical Practice' on Working with Colleagues, in particular:</li> <li>the roles played by all members of a multi-disciplinary team</li> <li>the features of good team dynamics</li> <li>the principles of effective inter-professional collaboration to optimise patient, or population, care</li> </ul> | CbD, MSF                                   | 1             |
| Describe and explain the principles of confidentiality that provide boundaries to communication   | CbD, MSF                                   | 1             |
| Skills<br>Demonstrate accurate, clear, prompt communication with<br>relevant colleagues by means appropriate to the urgency of a<br>situation (telephone, email, letter etc.), especially where<br>responsibility for a patient's care is transferred   | CbD  | 1, 3          |
| Utilise the expertise of the whole multi-disciplinary team as appropriate, ensuring when delegating responsibility that appropriate supervision is maintained   | CbD, MSF                                   | 1, 3          |
| Demonstrate skills required for out of hours hospital learning  | CbD, MSF                                   |               |
| Demonstrate participation in and co-ordination of an effective hospital-at-night or hospital out-of-hours team where relevant   | CbD, MSF                                   | 1             |
| Demonstrate effective communication with administrative bodies and support organisations  | CbD, MSF                                   | 1, 3          |
| Demonstrate behavioural management skills with colleagues to  | CbD, MSF                                   | 1, 3          |

| prevent and resolve conflict and enhance collaboration  |          |      |
|---|----------|------|
| Behaviours  |          |      |
| Demonstrate awareness of the importance of and takes part in<br>multi-disciplinary teamwork, including adoption of a leadership<br>role when appropriate but also recognising where others are<br>better equipped to lead | CbD, MSF | 3    |
| Foster a supportive and respectful environment where there is open and transparent communication between all team members   | CbD, MSF | 1, 3 |
| Demonstrate maintenance of appropriate confidence with any member of the team   | CbD, MSF | 1, 3 |
| Recognise the need for a healthy work/life balance for the whole team, including self, but takes any leave only after giving appropriate notice to ensure that cover is in place  | CbD, MSF | 1    |
| Demonstrate acceptance of additional duties in situations of<br>unavoidable and unpredictable absence of colleagues,<br>ensuring that the best interests of the patient are paramount                                     | CbD, MSF | 1    |

## Acting with integrity

| Knowledge   | Assessment<br>Methods | GMP     |
|---|-----------------------|---------|
| Describe the professional, legal and ethical codes of the GMC,<br>e.g. Fitness to Practise and any other codes pertaining to the<br>trainee's specialty | CbD                   | 1       |
| Summarise the key issues of prejudice and preferences within self, others, society and cultures   | CbD                   | 1       |
| Skills  |                       |         |
| Recognise, analyse and appropriately deal with unprofessional<br>behaviours in clinical practice, taking into account local and<br>national regulations | CbD                   | 1,4     |
| Create open and non-discriminatory professional working relationships with colleagues   | CbD                   | 1,3,4   |
| Demonstrate awareness of the need to prevent bullying and harassment  | CbD                   | 1,3,4   |
| Behaviours  |                       |         |
| Accept professional regulation  | CbD, MSF              | 1,2     |
| Demonstrate promotion of professional attitudes and values  | CbD, MSF              | 1,2,3,4 |
| Act with probity and the willingness to be truthful and to admit errors   | CbD, MSF              | 1,2,3,4 |

## 5. PERSONAL BEHAVIOUR

**Objective:** To understand the importance of the personal behaviour of the doctor.

• act quickly and effectively if there is reason to believe that their own or a colleague's conduct, performance or health may put patients at risk

#### **Personal Behaviour**

| To develop the behaviours that will enable the doctor to become a senior leader able to<br>deal with complex situations and difficult behaviours and attitudes<br>To work increasingly effectively with many teams and to be known to put the quality and<br>safety of patient care as a prime objective<br>To develop the attributes of someone who is trusted to be able to manage complex<br>human, legal and ethical problems<br>To become someone who is trusted and is known to act fairly in all situations |                       |               |
|--|-----------------------|---------------|
| Knowledge  | Assessment<br>Methods | GMP           |
| Understands the overall approach of value-based practice and how this relates to ethics, law and decision-making   | CbD, MSF              | 1,2, 3,<br>4  |
| Outline the relevance of professional bodies (Royal Colleges,<br>JRCPTB, GMC, Postgraduate Deans, BMA, specialist<br>societies, medical defence societies)   | CbD                   | 1             |
| Skills         Practise with professionalism including:         • integrity         • compassion         • altruism         • continuous improvement         • aspiration to excellence         • respect for cultural and ethnic diversity         • regard to the principles of equity   | CbD, MSF              | 1, 2, 3,<br>4 |
| Demonstrate promotion of awareness of awareness of the doctor's role in utilising healthcare resources optimally and within defined resource constraints   | CbD, MSF              | 1, 3          |
| Recognise and respond appropriately to unprofessional behaviour in others  | CbD                   | 1             |
| Demonstrate an understanding of the need to work with the<br>Press Office in dealing with enquires from the press and other<br>media   | CbD, DOPS             | 1, 3          |
| Demonstrate ability to prepare rotas, delegate, organise and lead teams  | CbD                   | 1, 3          |
| Demonstrate ability to contribute to the recruitment and selection of staff  | CbD                   | 1, 3          |

| Behaviours  |          |         |
|---|----------|---------|
| Recognise the need to use all healthcare resources prudently and appropriate              | CbD      | 1, 2    |
| Recognise situations when it is appropriate to involve professional and regulatory bodies | CbD      | 1       |
| Demonstrate willingness to act as a leader, mentor, educator and role model               | CbD, MSF | 1       |
| Take part in 360 degree feedback as part of appraisal                                     | CbD, MSF | 1, 2, 4 |
| Recognise need for reliability and accessibility throughout the healthcare team           | CbD, MSF | 1       |

## GENERAL MEDICAL MICROBIOLOGY AND VIROLOGY TRAINING FOR ST1 and ST2

This section outlines the core scientific and clinical training which underpins and prepares trainees for specialist training in medical microbiology and the competencies acquired in relation to the practice. This section will be complemented by training and courses organised by the local Deanery holding the trainee's NTN. It is the responsibility of the educational supervisor to liaise with the local Programme Director and the Postgraduate Dean to ensure that the trainee has access to the necessary training opportunities, including attendance at courses, to enable them to acquire the competencies as outlined in this curriculum.

## 6. BASIC BIOLOGY OF BACTERIA, VIRUSES, FUNGI AND PARASITES; HOST-PATHOGEN RELATIONSHIPS

| To understand the basic biology of micro-organisms that may cause disease in humans, and how they cause disease  |                       |     |
|--|-----------------------|-----|
| Knowledge  | Assessment<br>Methods | GMP |
| Explain basic biology, including structure, function, genetics,<br>and pathogenesis, of major bacterial, viral, fungal and parasitic<br>agents                   | FRCPath, CbD,<br>ECE  | 1   |
| Explain the principles of microbiological and clinical<br>classification of microorganisms   | FRCPath, CbD          | 1   |
| Explain local and global epidemiology of major infectious agents and their disease associations  | FRCPath, CbD          | 1   |
| Explain the principles of the immune response to infection and the role of innate and adaptive immunity  | FRCPath, CbD          | 1   |
| Explain the basis of different types of host-parasite relationships, e.g. the importance and evolution of normal flora, viral latency and quasispecies evolution | FRCPath, CbD          | 1   |
| Explain the principles of active and passive immunisation Skills   | FRCPath, CbD          | 1   |
| Demonstrate application of knowledge of basic biology and<br>host-pathogen relationship to inform clinical management of<br>infection                            | FRCPath, CbD          | 1,2 |
| Behaviours   |                       |     |
| Enthusiastic approach to learning  | MSF                   | 1,4 |
| Appropriately involve appropriate multi-disciplinary specialties, in the management of infection   | MSF                   | 1,3 |

## 7. MICROBIOLOGY/VIROLOGY LABORATORY PRACTICE

## Objective:

• to be competent in the use of the laboratory in the investigation, management and prevention of infection

#### Pre analytical phase

| To appreciate the range of investigation and diagnostics available in different clinical scenarios, the optimal samples to send and the conditions in which to send them |                       |     |
|--|-----------------------|-----|
| Knowledge  | Assessment<br>Methods | GMP |
| Describe the repertoire of investigations available for a given clinical scenario, and understand their merits and limitations   | FRCPath, CbD          | 1   |
| Refer to the local laboratory standard operating procedures (SOPs) for guidance on the nature of the sample and the tests performed                                      | FRCPath, DOPS         | 1   |
| Explain the correct sample type, volume (where relevant) and optimal conditions for storage and transport that are required for the individual test                      | FRCPath, DOPS         | 1   |
| Skills   |                       | 4   |
| Select the most appropriate investigations for the individual patient  | FRCPath, CbD          | 1   |
| Behaviours   |                       |     |
| Demonstrate ability to liaise closely with laboratory staff  | MSF                   | 3   |
| Demonstrate willingness to communicate with, guide, inform and educate other clinicians  | MSF                   | 3   |

## **Analytical Phase**

| To understand and appreciate the advantages, limitations and use of investigations and diagnostics, and the role and use of reference laboratories<br>To appreciate the methods and risks of routine laboratory diagnostics   |                       |     |
|---|-----------------------|-----|
| Knowledge   | Assessment<br>Methods | GMP |
| Describe health and safety aspects of laboratory diagnostic<br>procedures and bio-safety level classification when dealing with<br>pathogens (See Health and Safety section)  | FRCPath, CbD,<br>ECE  | 1   |
| Explain the principles, uses and limitations of laboratory<br>diagnostic procedures (manual, automated and Point-of-Care)<br>– including microscopy, culture, protein/nucleic acid-based,<br>serological/other assays of host-response, and more novel<br>diagnostics | FRCPath, CbD,<br>ECE  | 1   |
| Explain the repertoire and use of reference laboratories when   | FRCPath, CbD          | 1   |

| dealing with pathogens  |           |     |
|---|-----------|-----|
| Skills  |           |     |
| Demonstrate the ability to follow an SOP/examination<br>procedure and use time effectively and efficiently to achieve an<br>optimal turnaround time | MSF, DOPS | 1,2 |
| Behaviours  |           |     |
| Demonstrate a close rapport and understanding with laboratory staff and reference centres   | MSF       | 3   |
| Observe good laboratory practice  | MSF, DOPS | 1,2 |
| Demonstrate willingness to learn from members of a multi-<br>disciplinary team and to accept constructive feedback                                  | MSF       | 3   |

## **Post-analytical Phase**

| To understand and appreciate the importance of correctly recording, interpreting and relaying the results of laboratory investigations and diagnostics |                       |     |
|--|-----------------------|-----|
| Knowledge  | Assessment<br>Methods | GMP |
| Explain the importance of keeping concise, accurate, confidential, and legible records of laboratory investigations                                    | CbD, MSF              | 1,2 |
| Interpret laboratory investigations and their results accurately   | FRCPath, CbD          | 1,1 |
| Explain the results comprehensively with results from other specimens and other investigations such as radiology, biochemistry and haematology         | FRCPath, CbD          | 1   |
| Skills   |                       |     |
| Demonstrate producing a laboratory report containing correct<br>results and appropriate interpretative comments using<br>appropriate IT systems        | MSF, CbD, DOPS        | 1,2 |
| Behaviours   |                       |     |
| Communicate promptly and accurately with clinician   | MSF                   | 3   |
| Ensure patient confidentiality   | MSF                   | 3   |
| Demonstrate ability to place the patient and the clinical condition at the centre of all deliberations and interpret laboratory results accordingly    | MSF                   | 3   |

# Laboratory Management and Quality assurance

| To appreciate the requirements for laboratory quality assurance and accreditation, and the methods used to assess the adequacy of the laboratory processes |                       |     |
|--|-----------------------|-----|
| Knowledge  | Assessment<br>Methods | GMP |
| Explain the principles of internal and external quality assurance, and laboratory accreditation  | FRCPath, CbD,<br>ECE  | 1,2 |
| Explain the importance of good record keeping  | FRCPath,, CbD,<br>MSF | 1,2 |
| Skills   |                       |     |
| Demonstrate performing horizontal, vertical, and examination audits, as appropriate to level of training   | FRCPath, CbD,<br>ECE  | 1,2 |
| Behaviours   |                       |     |
| Demonstrate commitment to maintaining high standards of<br>laboratory practice   | CbD, DOPS             | 1,2 |
| Establish a close rapport with and mutual respect for laboratory staff   | MSF                   | 3   |

## 8. HEALTH AND SAFETY

## Health & Safety

| To obtain an in-depth understanding of health and safety issues both locally and<br>nationally in order to practise safely in a laboratory and in a clinical or other setting, and<br>to advise on safe practice<br>To obtain an understanding of risk assessment for dealing with category 3 and 4<br>pathogens and be familiar with the requirements for handling of such pathogens and of<br>patients potentially infected with them |                            |         |
|---|----------------------------|---------|
| Knowledge   | Assessment<br>Methods      | GMP     |
| Outline current legislative framework underpinning Health & Safety (H&S) at work  | FRCPath                    | 1,2,3   |
| Explain basic laboratory hazards and precautions against them   | FRCPath, DOPS              | 1       |
| Explain principles of universal precautions, hazard groups and containment levels   | FRCPath, ECE,<br>DOPS, CbD | 1       |
| Skills  |                            | 4.0     |
| Explain infection-prevention and control risk assessment procedures   | FRCPath, CbD,<br>ECE       | 1,2     |
| Work safely in a laboratory at appropriate Advisory Committee<br>on Dangerous Pathogens (ACDP) level, including the use of<br>appropriate sterilisation, disinfection and waste disposal<br>techniques  | FRCPath, DOPS              | 1       |
| Behaviours  |                            |         |
| Demonstrate awareness of the principles of Good Medical<br>Practice   | MSF                        | 1,2,3,4 |

# 9. PRINCIPLES OF PUBLIC HEALTH IN RELATION TO COMMUNICABLE DISEASES

## Principles of Public Health in relation to Infection

| To understand the importance of control of communicable diseases and be able to evaluate effectiveness of services to prevent, diagnose and treat infection  |                       |     |
|--|-----------------------|-----|
| Knowledge  | Assessment<br>Methods | GMP |
| Describe public health issues related to infectious diseases,<br>including identifying and describing the key communicable<br>disease threats: aetiology; how these diseases spread; how<br>they are prevented                         | FRCPath, CbD,<br>ECE  | 1,3 |
| Outline modes of transmission, incubation period, period of communicability of common agents with public health importance   | FRCPath, CbD,<br>ECE  | 1,3 |
| Describe basic epidemiological methods   | FRCPath, CbD,<br>ECE  | 1,3 |
| Describe the requirements for statutory and 'good practice' notification of infectious disease   | CbD, ECE              | 1,3 |
| Explain the function of the health protection and environmental health officers (or their equivalents), and their relationship with key infection control personnel in the hospital and community                                      | CbD, ECE              | 1,3 |
| Outline the role of the UK's health protection agencies and<br>other NHS and governmental organisations at local, national<br>and international levels in the control of, and emergency<br>planning for, outbreaks of infection        | FRCPath, CbD,<br>ECE  | 1,3 |
| Explain the role of vaccination in vaccine preventable communicable diseases   | FRCPath, CbD,<br>ECE  | 1,3 |
| Skills   |                       |     |
| Notify with infectious disease (statutory requirements and 'good practice' notifications) when required  | CbD, DOPS             | 1,3 |
| Demonstrate provision of appropriate vaccine advice  | FRCPath, CbD,<br>ECE  | 1,3 |
| Behaviours<br>Demonstrate good working relationships with Consultants in<br>Communicable Disease Control (CsCDC) and environmental<br>health officers (or equivalents) and other colleagues who<br>provide health protection functions | CbD                   | 1,3 |

## 10. INFECTION PREVENTION AND CONTROL

**Objective:** To understand the principles of infection prevention and control in order to reduce risk of acquiring infection and to control its spread.

## **Organisation of Infection Prevention & Control responsibilities**

| To understand the legislative and organisational frameworks of infection prevention and control  |                       |       |
|--|-----------------------|-------|
| Knowledge  | Assessment<br>Methods | GMP   |
| Explain the responsibilities of healthcare institutions for IPC under relevant legislations and guidelines   | ECE, CbD              | 1,2   |
| Describe the roles and responsibilities of individual members of<br>healthcare institutions in monitoring, responding to, and<br>resourcing IPC needs                              | ECE, CbD              | 1,2   |
| Explain the role of public health bodies as well as reference laboratories in relation to the management of healthcare associated infections (HCAIs)                               | ECE, CbD              | 1,3   |
| Recognise the benefits of adhering to scientifically sound<br>practices of IPC to patients and staff as well as the adverse<br>outcomes resulting from failure to comply with them | ECE, CbD              | 1,2,3 |
| Skills   |                       |       |
| Demonstrate complying with current national legislation and guidance on IPC  | FRCPath, CbD,<br>ECE  | 1     |
| Behaviours   |                       |       |
| Demonstrate willingness to learn   | ECE, CbD, MSF         | 1     |
| Demonstrate appreciation of the nature of the Multi-Disciplinary team working in infection prevention and control  | ECE, MSF              | 3     |

# Principles of Infection Prevention and Control

| To understand the principles underpinning the principles ar prevention and control  | nd practices of infec | ction |
|---|-----------------------|-------|
| Knowledge   | Assessment<br>Methods | GMP   |
| Explain the basic biology of common agents implicated in HCAIs and their pathogenesis   | FRCPath, CbD          | 1     |
| Explain the mode of spread and optimum prevention and control strategies of HCAIs   | FRCPath, CbD          | 1     |
| Explain the concept of "The Chain of Infection":<br>Pathogen or infectious agent;<br>Reservoir (patient, healthcare worker, environment);<br>Portal of exit;<br>Portal of entry;<br>Mode of transmission;<br>Susceptible host risk factors  | FRCPath, CbD          | 1     |
| Explain the concepts of colonisation, infection and disease   | FRCPath, CbD,<br>ECE  | 1     |
| Explain the mechanisms by which organisms acquire<br>antimicrobial resistance and how to use this knowledge to<br>inform appropriate antimicrobial prescribing  | FRCPath, CbD,<br>ECE  | 1     |
| <ul> <li>Explain the concepts of:</li> <li>universal precautions</li> <li>protecting Healthcare workers from infection in the work place; including prevention of sharps/splash incidents</li> <li>source and protective isolation</li> <li>antibiotic stewardship</li> <li>aseptic non-touch technique (ANTT)</li> <li>single use items</li> </ul> | FRCPath, CbD,<br>ECE  | 1     |
| Describe specific control measures employed to prevent<br>transmission of infection to include hand hygiene, Personal<br>Protective Equipment (PPE) and Isolation and Cohorting<br>Strategies   | FRCPath, CbD,<br>ECE  | 1     |
| Explain the basic principles of environmental control measures<br>to include cleaning, disinfection, sterilization of patient care<br>equipment and environmental cleaning (housekeeping)   | FRCPath, CbD          | 1     |
| Explain the role of the local authority in relation to infection control  | ECE, CbD              | 1,3   |
| Skills<br>Recognise potential for transmission of infection in clinical<br>settings   | ECE, CbD              | 1, 2  |
| Demonstrate counselling patients on matters of infection risk, transmission, and control  | CbD                   | 2,3,4 |

| Demonstrate following local infection prevention and control procedures   | CbD, ECE | 1,2     |
|---|----------|---------|
| Demonstrate performing practical clinical procedures using aseptic technique  | DOPs     | 1,2     |
| Demonstrate prescribing antibiotics according to local antibiotic guideline   | CbD      | 1,2     |
| Demonstrate infection prevention and control practices  | ECE, CbD | 1, 2    |
| Behaviours  |          |         |
| Demonstrate leading by example for all staff, patients, students<br>and relatives to observe infection control principles | ECE, MSF | 1,2,3,4 |

# Management and reporting health-care associated infections (HCAIs)

| To understand the epidemiological and clinical aspects of healthcare-associated infections (HCAIs)  |                       |         |
|---|-----------------------|---------|
| Knowledge   | Assessment<br>Methods | GMP     |
| Describe the important clinical syndromes of HCAIs, risk factors, organisms involved, clinical presentation, diagnosis, treatment, prevention and control | FRCPath, CbD          | 1       |
| Explain the principles of Root Cause Analysis (RCA) and reporting infection-related adverse events including 'serious untoward incidents' (SUI)           | FRCPath, CbD,<br>ECE  | 1,2     |
| Explain the principles of infection control audits and their importance to maintaining good medical practice  | ECE                   | 1,2     |
| Skills  |                       |         |
| Report and interpret IPC surveillance data accurately   | ECE, CbD, MSF         | 1,2,3,4 |
| Demonstrate undertaking an IPC related audit  | ECE, MSF              | 1,2,3   |
| Behaviours  |                       |         |
| Demonstrate conforming with good infection control practice   | ECE, MSF              | 1,2,4   |
| Demonstrate appreciation of the nature of the Multi-Disciplinary team working in infection prevention and control   | ECE, MSF              | 3       |

## **Outbreaks and Surveillance**

| To understand the principles of diseases outbreak management                            |                       |     |
|---|-----------------------|-----|
| Knowledge   | Assessment<br>Methods | GMP |
| Describe the role of the laboratory in investigating disease outbreaks                  | FRCPath, CbD,<br>ECE  | 1,3 |
| Describe the key principles underpinning outbreak investigation, control, and reporting | FRCPath, CbD,<br>ECE  | 1,3 |
| Skills  |                       |     |
| Demonstrate utilising laboratory resources appropriately when investigating an outbreak | ECE, CbD              | 1   |
| Behaviours  |                       |     |
| Demonstrate effectively working within a team   | ECE, MSF              | 3   |
| Demonstrate appreciation of roles of other health professionals                         | ECE, MSF              | 3   |
| Demonstrate an alert and vigilant mind  | MSF                   | 1,2 |

# 11. IMPORTANT CLINICAL SYNDROMES

# Important clinical syndromes

| To be able to diagnose and manage important clinical syndr<br>the differential diagnosis   |                       |     |
|--|-----------------------|-----|
| Knowledge  | Assessment<br>Methods | GMP |
| <ul> <li>Demonstrate a detailed knowledge (incorporating epidemiology, pre-disposition, presentation, clinical features, investigations, differential diagnosis, management and prognosis) of key clinical syndromes including community-acquired and healthcare-associated infections such as: <ul> <li>sepsis and systemic inflammatory response syndrome (SIRS)</li> <li>pyrexia of unknown origin</li> <li>blood borne virus infections (e.g. HIV, viral hepatitis)</li> <li>tuberculosis and other mycobacterial infections</li> <li>multisystem infections</li> <li>cardiovascular infections</li> <li>skin and soft tissue infections</li> <li>bone and joint infections</li> <li>gastro-intestinal, hepatic, pancreatic and biliary infections</li> <li>urinary tract and genital infections including Sexually Transmitted Infections</li> <li>ocular infections</li> <li>coular infections</li> <li>zoonotic infections</li> <li>exanthemata</li> <li>pregnancy-associated infections</li> </ul> </li> </ul> | FRCPath, CbD,<br>ECE  | 1,2 |
| Explain how to assess infection risk and recommend appropriate prophylactic or pre-emptive therapy   | FRCPath, CbD,<br>ECE  | 1,2 |
| Explain the nature of infection in special populations including<br>the complexities associated with their management e.g.<br>excessive alcohol and drug users, the elderly, pregnant and<br>postpartum women, neonates, primary and secondary<br>immunodeficiency   | FRCPath, CbD,<br>ECE  | 1,2 |
| Explain the types of immunodeficiency, how they affect<br>susceptibility to and control of infections, and the infections<br>specifically related to primary or secondary immunodeficiencies   | FRCPath, CbD,<br>ECE  | 1,2 |
| Skills<br>Perform clinical assessment including evaluation of relevant<br>history, physical findings and investigations to establish a<br>differential diagnosis   | CbD, DOPS             | 1,2 |

| Recommend and interpret appropriate investigations to guide the management of infection                         | FRCPath, CbD,<br>ECE | 1,2 |
|---|----------------------|-----|
| Use relevant local, regional, national guidelines especially those from specialty societies to manage infection | FRCPath, CbD,<br>ECE | 1,2 |
| Adjust management plan in light of progress and developments  | FRCPath, CbD         | 1,2 |
| Behaviours  |                      |     |
| Establish rapport with other clinical staff   | MSF                  | 3   |
| Interpret and explain results and treatments simply and effectively   | FRCPath, MSF         | 3   |
| Appreciate the importance of being adaptable and open in the face of new or changing information                | MSF                  | 3,4 |
| Maintain confidentiality  | MSF                  | 3,4 |
| Maintain non-judgemental attitude to disease and its acquisition  | MSF                  | 3,4 |

## 12. UNDERSTANDING USE OF ANTIMICROBIAL AGENTS

## Properties of antimicrobial agents

| Knowledge   | Assessment<br>Methods       | GMP |
|---|-----------------------------|-----|
| Explain the concept of broad and narrow spectrum antibiotics  | FRCPath, CbD,<br>ECE        | 1   |
| <ul> <li>Explain the key properties of the classes of antimicrobial agents active against bacteria, fungi, parasites and viruses, including: <ul> <li>mechanism of action</li> <li>spectrum of activity</li> <li>route of administration</li> <li>dosing regimen</li> <li>penetration</li> <li>side-effects</li> <li>resistance patterns</li> <li>cost</li> </ul> </li> </ul> | FRCPath, CbD,<br>ECE        | 1   |
| Explain mechanisms of resistance to antimicrobial agents  | FRCPath, CbD,<br>ECE        | 1   |
| Explain the mechanism of action and role of monoclonal antibodies, antitoxins, and immunoglobulins in prophylaxis and reatment of infections  | ECE<br>FRCPath, CbD,<br>ECE | 1   |
| Describe the pharmacodynamic and pharmokinetics of<br>antimicrobials, and how these affect choice and dosing of<br>antimicrobials   | FRCPath, CbD,<br>ECE        | 1   |
| Explain in vitro methods used to detect antimicrobial resistance and their limitations  | FRCPath, CbD,<br>ECE        | 1   |
| Skills<br>Demonstrate appropriate prescribing and/or advice on<br>prescribing antimicrobial drugs   | FRCPath, CbD                | 1   |
| Demonstrate adherence to evidence based guidance<br>Behaviours  | FRCPath, CbD                | 1,2 |
| Demonstrate seeking expert advice when necessary  | CbD, MSF                    | 1,3 |
| Demonstrate awareness of new developments and knowledge<br>and apply this to clinical practice  | CbD, MSF                    | 1   |

# Use of antimicrobials agents in Clinical Management

| To be able to use antimicrobial agents rationally based on evidence and existing policies   |                          |            |
|---|--------------------------|------------|
| Knowledge   | Assessment<br>Methods    | GMP        |
| Explain the principles of empirical use of antimicrobials for<br>common infections and syndromic presentations, before<br>laboratory results are available  | FRCPath, CbD,<br>ECE     | 1          |
| Explain the selection of optimal antimicrobials, including<br>combination therapy, for treatment of infection based on<br>susceptibility report, the clinical scenario and results of other<br>investigations | FRCPath, CbD,<br>ECE     | 1          |
| Explain the optimal duration of appropriate therapy and when to escalate/ de-escalate   | FRCPath, CbD,<br>ECE     | 1          |
| Explain the importance of measuring blood levels of certain antimicrobial agents to ensure clinical efficacy and reduce toxicity  | FRCPath, CbD,<br>ECE     | 1          |
| Explain contraindications to antimicrobial use  | FRCPath, CbD,<br>ECE     | 1          |
| Skills<br>Demonstrate appropriate use of antimicrobial drugs<br>Demonstrate appropriate use of local antibiotic polices and<br>national guidelines  | FRCPath, CbD<br>CbD, ECE | 1,2<br>1,2 |
| Behaviours<br>Demonstrate establishing a rapport and understanding with   | MSF                      | 1,3        |
| both laboratory and clinical staff  | -                        | - , -      |
| Keep accurate and legible records   | MSF                      | 1,2        |
| Demonstrate ability to apply theoretical knowledge to practical situations  | MSF, CbD                 | 1          |

## Safe use of antimicrobial agents

| To be able to use antimicrobial agents safely and competently   |                       |     |
|---|-----------------------|-----|
| Knowledge   | Assessment<br>Methods | GMP |
| Explain the importance of the safe use of antimicrobial agents  | FRCPath, CbD,<br>ECE  | 1   |
| Explain symptoms and signs of antimicrobial toxicity  | FRCPath, CbD,<br>ECE  | 1   |
| Explain the adverse consequences of antimicrobials, including effects on normal microbial flora, toxicity and interactions with other drugs | FRCPath, CbD,<br>ECE  | 1   |
| Describe the importance of measuring blood levels of certain antimicrobial agents to avoid toxicity   | FRCPath, CbD,<br>ECE  | 1   |

| Skills  |              |     |
|---|--------------|-----|
| Use the most effective and non-toxic antimicrobial regimes  | FRCPath, CbD | 1,2 |
| Demonstrate caution for potential side effects and monitor appropriately  | FRCPath, CbD | 1,2 |
| Demonstrate prescribing inpatients particularly in relation to allergy, in pregnancy, in children and in individuals with deranged liver or kidney function | FRCPath, CbD | 1,2 |
| Behaviours  |              |     |
| Demonstrate enthusiastic approach to learning   | MSF          | 3   |
| Demonstrate establishing a rapport with both laboratory and   | MSF, CbD     | 3   |
| clinical staff  |              |     |

## Antimicrobial stewardship and control

| To understand the evidence that underpins policy development and stewardship  |                       |       |
|---|-----------------------|-------|
| Knowledge   | Assessment<br>Methods | GMP   |
| Describe and explain Department of Health and other regulatory bodies' requirements for antimicrobial stewardship               | FRCPath, CbD,<br>ECE  | 1     |
| Explain the importance of antimicrobial formularies, and prescribing control policies and processes                             | CbD, ECE              | 1     |
| Explain how local antimicrobial resistance patterns should be used to direct antimicrobial usage                                | CbD, ECE              | 1     |
| Explain the role of the Medicines Management Committees (or equivalent) and antimicrobial pharmacist                            | CbD. ECE              | 1     |
| Skills<br>Demonstrate communicating effectively on antibiotic policy and<br>stewardship with antimicrobial pharmacist           | MSF                   | 3     |
| Behaviours  |                       |       |
| Demonstrate enthusiastic approach to learning   | MSF                   | 3     |
| Demonstrate appreciation of roles of other healthcare<br>professionals especially the antimicrobial pharmacist or<br>equivalent | MSF                   | 3     |
| Demonstrate theoretical knowledge to practical situations   | MSF, CbD              | 1,2,3 |
| Demonstrate liaising and supporting other healthcare professionals  | MSF                   | 3     |

| Ability to advise on vaccination against infectious diseases<br>Knowledge  | Assessment<br>Methods      | GMP      |
|--|----------------------------|----------|
| Explain:   |                            |          |
| <ul> <li>the advantages and disadvantages of live attenuated,<br/>inactivated and recombinant vaccines and conjugate<br/>vaccines</li> </ul>                       | FRCPath                    | 1        |
| <ul> <li>the use of licensed vaccines in prevention of disease<br/>caused by viral infection, bacterial infection and<br/>bacterial toxins</li> </ul>              | FRCPath, CbD               | 1        |
| <ul> <li>the UK and the WHO schedules for immunisation<br/>against infectious diseases</li> </ul>  | FRCPath, ECE,<br>CBD       | 1        |
| <ul> <li>recommendations for immunisation of healthcare<br/>workers</li> </ul>   | FRCPath, CbD,<br>ECE       | 1        |
| the immunisation protocols for patients with reduced   | FRCPath, CbD               | 1        |
| <ul> <li>splenic function</li> <li>the use of vaccines in postexposure prophylaxis e.g.</li> </ul>   | FRCPath, CbD,<br>ECE       | 1        |
| <ul> <li>rabies, hepatitis A, hepatitis B, tetanus</li> <li>the use of vaccines to boost pre-existing immunity e.g.</li> </ul>                                     | FRCPath, CbD,<br>DOPS      | 1        |
| <ul><li>VZ</li><li>the safety of vaccines and their adverse effects</li></ul>  | FRCPath, CbD,<br>ECE       | 1,2<br>1 |
| <ul> <li>testing for immunity pre- and post-vaccination, the<br/>methods available for measuring this and their<br/>limitations</li> </ul>                         | FRCPath, CbD,<br>DOPS, ECE | ·        |
| <ul> <li>the effects of vaccination on a population e.g. herd<br/>immunity, age shifts in natural infection</li> </ul>   | FRCPath, ECE               | 1        |
| how diseases can be eradicated by vaccination  | FRCPath                    | 1        |
| skills   |                            |          |
| <ul> <li>Demonstrate ability to:</li> <li>select and interpret laboratory tests for immunity</li> </ul>  | CbD, DOPS<br>CbD, ECE      | 1        |
| <ul> <li>explain clearly the advantages and disadvantages of vaccination including assessment of safety profiles</li> </ul>  | FRCPath, CbD,              | 1,2      |
| <ul> <li>advise appropriately on the use of active and passive<br/>immunisation in prevention of infection, including in the</li> </ul>                            | ECE, MSF                   | 1,3      |
| <ul> <li>management of outbreaks</li> <li>apply national guidance on vaccination relevant to common clinical scenarios</li> </ul>                                  | FRCPath, CbD,<br>CbD       | 1        |
| Behaviours   | 105                        | <u>^</u> |
| inthusiastic approach to learning  | MSF                        | 3        |
| inthusiastic in promoting increased uptake of vaccination  | MSF                        | 1,3      |
| Respect for and ability to work with immunisation coordinators,<br>ursing staff, public health colleagues and others responsible<br>or vaccine policy and delivery | MSF                        | 3        |

# 13. VACCINATION

## 14. THE MANAGEMENT OF HIV INFECTION

| Knowledge   | Assessment<br>Methods | GMF |
|---|-----------------------|-----|
| Explain the function of the intact immune system  | FRCPath, CbD,<br>ECE  | 1,2 |
| Explain pathophysiology of HIV infection  | FRCPath, CbD,<br>ECE  | 1,2 |
| Explain epidemiology and natural history of HIV   | FRCPath, CbD,<br>ECE  | 1,2 |
| Demonstrate providing relevant counselling to patients, carers and relatives, and to individuals potentially exposed to HIV   | FRCPath, , CbD        | 1,2 |
| Demonstrate knowledge of therapeutic options in HIV nanagement  | FRCPath, CbD,<br>ECE  | 1,2 |
| Explain risk/benefit analysis of therapies for HIV and for<br>prophylaxis against HIV and opportunistic infections  | FRCPath, CbD,<br>ECE  | 1,2 |
| Recognise the clinical features of infections and other disease processes in the HIV infected host  | FRCPath, CbD,<br>ECE  | 1,2 |
| Recognise the relevance of specific aspects of history and specific physical signs (and their absence)  | FRCPath, CbD,<br>ECE  | 1   |
| Explain the utility of appropriate laboratory investigations  | FRCPath, CbD,<br>ECE  | 1   |
| Skills  |                       |     |
| Demonstrate recognising clinical and laboratory manifestations of immune deficiency   | FRCPath, ECE          | 1,3 |
| Demonstrate interpreting test results relating to the direct nanagement of HIV infection and explain their significance to he patient                                 | FRCPath, CbD,<br>ECE  | 1,3 |
| Demonstrate advising on risk reduction for opportunistic<br>nfections in the HIV-infected individual, through behavioural<br>change, chemoprophylaxis and vaccination | FRCPath, CbD          | 1,3 |
| Demonstrate providing information on HIV transmission and<br>strategies for risk reduction  | FRCPath, CbD          | 1,3 |
| Behaviours  |                       |     |
| Demonstrate a consideration of the interaction of psychological and social well being on physical symptoms  | CbD                   | 1   |
| Recognise the need for empathy and appreciation of patient  | MSF, CbD              | 1,3 |
| anxieties   |                       |     |

| Demonstrate non-judgemental attitude to risk activities of the patient  | MSF, CbD | 1   |
|---|----------|-----|
| Demonstrate the ability to work as part of a multidisciplinary<br>team for the benefit of the patient with colleagues in, for<br>example, sexual health, oncology, hepatology | MSF, CbD | 1,3 |
| Recognise social, cultural, sexual and religious factors that may impact on HIV management  | MSF      | 1   |

# Specific HIV Diagnostics

| Competence in the use of specific HIV diagnostics   |                       |     |
|---|-----------------------|-----|
| Knowledge   | Assessment<br>Methods | GMP |
| Explain current diagnostic techniques   | FRCPath, CbD,<br>ECE  | 1,2 |
| Skills  |                       |     |
| Demonstrate appropriate use of current diagnostic techniques                              | CbD, DOPS             | 1,3 |
| Behaviours  |                       |     |
| Recognise and appreciate patient wishes and concerns                                      | CbD                   | 1   |
| Demonstrate communicating effectively with regard to the infection and need for treatment | CbD                   | 3   |

## **Specific Therapies in HIV-infected Patients**

| Ability to institute and manage specific therapies in immune compromised patients   |                       |     |
|---|-----------------------|-----|
| Knowledge   | Assessment<br>Methods | GMP |
| <ul> <li>Explain antiretroviral drugs including:</li> <li>pharmacokinetics, modes of action, interactions, side effects of the commonly used agents</li> <li>indications for and use of antiretroviral drugs in treating HIV infection</li> <li>laboratory tests used in monitoring response and in informing use of certain drugs</li> <li>mechanisms of resistance and cross resistance</li> <li>awareness of current treatment guidelines</li> <li>post-exposure prophylaxis of HIV</li> <li>anti-retroviral agents in the prevention of mother-to-child transmission</li> </ul> | FRCPath, CbD,<br>ECE  | 1,2 |
| Skills  |                       |     |
| Demonstrate applying guidelines and recommend appropriate treatment and interventions   | CbD                   | 1,3 |
| Recognise and monitor side effects and drug interactions  | CbD                   | 1,2 |
| Demonstrate engaging patients to support adherence and facilitate treatment decisions   | CbD                   | 1,3 |
| Behaviours  |                       |     |
| Demonstrate appropriate application of knowledge to the clinical situation  | CbD, MSF              | 1   |

## 15. TRAVEL AND GEOGRAPHICAL HEALTH

### **Objectives:**

- to be competent in the recognition and management of imported infection
- to be competent in giving advice about pre travel precautions including vaccination

| Recognition and treatment of imported infections   |                       |     |
|--|-----------------------|-----|
| Knowledge  | Assessment<br>Methods | GMP |
| Explain clinical and epidemiological features of imported diseases, including severe communicable diseases such as viral haemorrhagic fevers | FRCPath, CbD          | 1,2 |
| Describe availability and limitations of specialised diagnostic tests  | FRCPath, CbD          | 1,2 |
| Demonstrate familiarity with current guidelines and availability of tertiary care and information resources                                  | CbD                   | 1   |
| Understand the management of malaria and other imported infections   | FRCPath, CbD          | 1   |
| Skills   |                       |     |
| Elicit and record appropriate travel history, and develop a differential diagnosis   | CbD                   | 1,3 |
| Select and interpret appropriate diagnostic tests  | CbD                   | 1   |
| Perform a risk assessment for severe communicable diseases<br>and advise on infection control issues (e.g. viral haemorrhagic<br>fevers)     | CBD                   | 1   |
| Recognise when tertiary level care/advice is needed and to seek it   | CbD                   | 1   |
| Behaviours   |                       |     |
| Demonstrate limitations and know when to seek specialist advice  | MSF, CbD              | 1   |

| Provision of health advice for travellers  |                       |     |
|--|-----------------------|-----|
| Knowledge  | Assessment<br>Methods | GMP |
| Describe and explain the geographical patterns of disease, risk<br>factors for their acquisition, and the availability of paper,<br>electronic and other resources (e.g. vaccination guides,<br>websites, National Travel Health Network and Centre<br>NaTHNaC)) | FRCPath, CbD          | 1,2 |
| Use, availability, efficacy and safety of vaccines   | FRCPath, CbD          | 1,2 |
| Use, efficacy and safety of antimalarial prevention measure  | FRCPath, CbD          | 1,2 |
| Skills   |                       |     |
| Perform appropriate pre travel risk assessment   | CbD                   | 1   |
| Recommend appropriate pre travel vaccination and prophylaxis   | CbD                   | 1,4 |
| Behaviours   |                       |     |
| Demonstrate commitment to maintaining up to date information   | CbD                   | 1   |
| Demonstrate insight to determine when to seek specialist advice  | CbD, MSF              | 1   |

| Infection related problems of immigrants   |                       |     |
|--|-----------------------|-----|
| Knowledge  | Assessment<br>Methods | GMP |
| Outline health needs of particular populations, e.g. ethnic<br>minorities, and recognise the impact of health beliefs, culture<br>and ethnicity in presentations of physical and psychological<br>conditions | FRCPath, CbD,<br>ECE  | 1,2 |
| Explain epidemiological and clinical features of imported infection in immigrant groups  | FRCPath, CbD          | 1   |
| Skills   |                       |     |
| Recognise barriers to effective communication  | MSF, CbD              | 1   |
| Recognise both acute and chronic infections, including those that are asymptomatic, in immigrants  | FRCPath, CbD          | 1   |
| Behaviours   |                       |     |
| Recognise the duty of the medical professional to act as patient advocate  | MSF, CbD              | 1,4 |

# HIGHER SPECIALTY TRAINING IN MEDICAL MICROBIOLOGY (ST3-ST5)

The trainee will discuss with the Educational Supervisor their progression through training and the Educational Supervisor will advise, through the ARCP process, when progression to higher specialty training is appropriate.

## 16. SCIENTIFIC BASIS OF BACTERIAL, VIRAL, FUNGAL AND PARASITIC INFECTIONS

## To understand the scientific basis of infection

Knowledge

Demonstrate how basic biology and antimicrobial resistance mechanisms relate to host immune response, diagnostic laboratory testing and antimicrobial therapy

Describe in detail the epidemiology of important human pathogens and their impact on public health

Describe the epidemiology of major antimicrobial resistance determinants in important human pathogens and assess the likelihood of such resistance mechanisms being present in a variety of clinical infection scenarios

Describe the impact of veterinary and agricultural use of antimicrobials of resistance in human pathogens

#### Skills

Select appropriate laboratory tests for pathogen detection/identification and select appropriate anti-infective therapies for a wide range of important infections

Demonstrate expertise in assimilating infection-related differential diagnoses, informed by epidemiological factors, when patients present with complex clinical histories

Demonstrate expertise in patient management, both in terms of antimicrobial and infection prevention practice, taking account of the likelihood of important antimicrobial resistance determinants being present in a variety of clinical situations

#### **Behaviours and attitudes**

Communicate with multidisciplinary colleagues and, where appropriate, patients the biological and epidemiological rationale underpinning clinical and infection policy decisions

Demonstrate an enthusiastic approach to learning

## 17. MICROBIOLOGY LABORATORY PRACTICE

It is implicit that 'microbiology' includes relevant virology, mycology and parasitology unless otherwise stated'.

#### **Pre-analytical Phase**

#### Knowledge

Identify the range of appropriate diagnostic tests available for investigating a wide range of clinical scenarios, including awareness of their basic methodology and limitations

Identify appropriate sample type/volume, and collection/storage/transport techniques

#### Skills

Appraise clinicians and other laboratory users of appropriate test selection for different clinical situations

Design and critique protocols for test selection

Design, negotiate and institute a demand-management strategy for diagnostic services

Recognise the workload and financial pressures on diagnostic services, and illustrate methods for managing demand

#### Behaviours and attitudes

Maintain good rapport with clinical, management and laboratory staff

Willingness to inform and educate other clinicians in best use of laboratory services

Engage with users of the service and encourage their involvement in maintaining the appropriate diagnostic repertoire

**Analytical Phase** 

Knowledge

Describe and explain the laboratory methods used to diagnose common or important infections – including microscopy, culture, serological/immunological assays, antigen detection, nucleic acid detection, and also including manual and automated techniques

Recognise the limitations of such tests, and potential sources of error

Explain the methods, strengths and limitations of novel techniques such as automated bacteriology systems, whole-genome sequencing and microbiome analysis (See also sections on Health & Safety and Use of Antimicrobials)

Skills

Demonstrate competent performance of basic laboratory techniques, including Gram-staining, culture, organism identification, and antimicrobial susceptibility testing

Support and guide laboratory colleagues in solving technical problems, and be able to manage any clinical risks associated with such technical problems

Develop and critique evidence-based laboratory Standard Operating Procedures with laboratory colleagues

# Behaviours and attitudes

Maintain good rapport with clinical, management and laboratory staff

Willingness and interest in keeping up-to-date in developments in diagnostic techniques

# Post-analytical Phase

#### Knowledge

Identify the clinical implications of laboratory results, including implications for individual patients, infection prevention and control and public health

Demonstrate the need for confidential handling of patient data, with relevance to appropriate guidance and law such as GMC standards and the Data Protection Act

Demonstrate an appreciation of the precision of diagnostic tests and their performance in different populations

### Skills

Guide laboratory staff in appropriate further test selection (including identification techniques, susceptibility testing, and use of reference laboratory facilities) when dealing with complex clinical cases

Interpret specific laboratory results, in the context of management of a particular patient or clinical problem

Prioritise results and identify critical results that need more urgent discussion with clinicians, and/or bedside assessment of the patient

Recognise and act on results that have potential infection control, public health or forensic significance

Handle confidential patient data sensitively and securely, and work with colleagues ensuring that patient confidentiality is maintained

# Behaviours and attitudes

Maintain good rapport with clinical, management and laboratory staff both within the Trust and with other relevant organisations

Demonstrate enthusiasm and interest in the subject of microbiology, and the application of laboratory results to clinical problems

Laboratory Management, including service development, change management, quality control/quality assurance, managing relationships with staff and colleagues Knowledge

Summarise how microbiology laboratory services are organised, funded and managed, and explain pressures for change in the configuration of microbiology services

Describe the process of laboratory accreditation

Describe the theory and practice of quality assurance in laboratory practice

Describe the role of Information Technology in the laboratory, from sample requesting to issuing of reports; summarise the problems and limitations of IT in laboratory services.

Describe the role of the medical microbiologist in modernising pathology services

Describe the role of appraisal and medical revalidation

Describe the nature and importance of clinical governance in microbiology

Demonstrate familiarity with external organisations that provide regulation or guidance on medical and laboratory practice, for example:

- the British Society of Antimicrobial Chemotherapy
- the National Institute of Clinical Excellence
- the Care Quality Commission
- the Food Standards Agency
- Public Health England
- equivalent bodies in Scotland, Wales and Northern Ireland
- the Royal College of Pathologists, Scottish Intercollegiate Guidelines Network, British Infection Association
- Advisory Committee on Dangerous Pathogens

Summarise legal and regulatory issues relevant to clinical and laboratory practice in microbiology, including(at the time of writing):

- the Data Protection Act 1998
- the Human Tissue Act 2004
- the Health and Safety at Work Act 1974
- the Health & Social Care Act 2008
- the Public Health (Control of Infectious Diseases) Act 1984
- equivalent legislation in Scotland, Wales and Northern Ireland

Explain how a quality management system works in relation to test results

#### Skills

Provide effective clinical leadership to a microbiology service

Effectively work with senior laboratory staff to ensure the laboratory is run in an efficient, safe and cost-effective way

Effectively work with senior laboratory colleagues to deal with staffing or financial problems

Lead the management and investigation of errors or adverse events in the laboratory, especially when these may pose a clinical risk

Provide clinical leadership on service development/improvement, including making and presenting a business case, and evaluation of new techniques or practices

Train, appraise and mentor staff, and to deal with staff in difficulty

Audit existing laboratory or clinical practices in order to improve services

Demonstrate good presentation, speaking and negotiation skills

**Behaviours and attitudes** 

Work with clinical colleagues to ensure safe & effective delivery of a clinical microbiology service including out-of-hours cover

Network effectively with staff outside the microbiology department, including users of the laboratory services

Willingness to lead effectively, including setting priorities for the service, delegating, communicating and liaising appropriately

Accept and respond to change within the microbiology service

# 18. HEALTH AND SAFETY

To demonstrate an ability to competently manage health and safety issues arising both in the laboratory and clinical settings

To demonstrate an ability to prepare written reports on health and safety issues/incidents

# Knowledge

Locate new legislative documents relating to Health and Safety at work

Demonstrate an up-to-date knowledge of health and safety issues and how this can be translated into local best practice

#### Skills

Prepare infection prevention and control written risk assessments

Generate both vertical and horizontal audits to identify health and safety issues within both laboratory and clinical settings

Use incident reporting and corrective actions in response to health and safety issues

# **Behaviours**

Work effectively work in a multi-disciplinary team

# **19. IMPORTANT CLINICAL SYNDROMES**

To be able to diagnose and manage important clinical syndromes (community and healthcare associated) where infection is in the differential diagnosis

# Knowledge

Describe and explain the epidemiology, aetiology, pathogenesis, laboratory diagnosis, clinical investigation and treatment of a broad range of complex infection syndromes to enable expert, independent, practice as a medical microbiologist. These include:

- systemic inflammatory response syndrome, sepsis and septic shock, including bloodstream infection with a broad range of pathogens
- fever of unknown origin
- infection of the heart and vascular system
- infection involving mucosal surfaces, skin, soft tissue, and muscle, including those associated with surgery or trauma
- systemic infection syndromes presenting with rash
- infection of bone and joint
- infection of the respiratory tract
- intra-abdominal and hepatobiliary infection
- neurological infection
- infection of the urogenital system, including sexually-transmitted infection
- infection of the eye, sinuses, and ear
- infection involving medical devices

Describe and explain the relationship between co-morbidities and infection

Describe and explain the diagnosis and management of infection syndromes arising in special patient groups. Such groups include:

- critically-ill adults
- pregnant women (with focus on infections particularly important in, or unique to, pregnancy) – including the management of pregnant women exposed to individuals with significant transmissible infections
- antenatal and perinatal infections associated with congenital infection in neonates
- premature neonates
- children
- febrile returned traveller

# Skills

Diagnosis of complex infection syndromes through assimilation of relevant history and the findings of clinical examination, enabled by the judicious selection and interpretation of laboratory tests and clinical investigation

Select, appropriately dose, and monitor antimicrobial drug regimens taking account of the specific clinical circumstances of patients with complex infections and those belonging to special patient groups

Develop evidence-based protocols for the investigation and management of complex infections

Prioritise workload according to clinical risk and attend to time-critical aspects of patient care promptly

# Behaviours and attitudes

Work collaboratively with multidisciplinary colleagues to improve the quality of care for patients with complex infection syndromes, exerting constructive influence though flexible clinical

liaison and the development and implementation of evidence-based policy

Take responsibility for on-going supervision and follow-up, for an appropriate period, of the investigation and management of patients with complex infection in the course of clinical liaison. Maintain excellent written and verbal communication with clinical teams overseeing patients' care

Refer appropriately to relevant colleagues when specific expertise is necessary for optimum patient care

# 20. THE MANAGEMENT OF THE IMMUNOCOMPROMISED PATIENT

Recognise, diagnose and manage infection in the immunocompromised patient Knowledge

Describe the predominant immune defect and infection risk in each of the principal groups of immunocompromised patients, including:

- HIV
- oncology/solid organ tumours
- haematology malignancy
- solid organ transplant
- haematopoietic stem cell transplant chronic organ diseases (e.g. liver, renal, rheumatology, respiratory)
- those on immunomodulating therapies
- primary immunodeficiencies

Describe and explain the presentation, diagnosis and clinical management of infection in the different groups of immunocompromised patient, including potential complications of treatment

#### Skills

Demonstrate competence in preventing and managing infection in the patient groups listed above

#### **Behaviours and attitudes**

Demonstrate cross-disciplinary working in the management of the immunocompromised patient

Seek specialist advice when necessary

Explain complex management plans clearly and simply

# 21. MANAGEMENT OF INFECTIONS AND THE USE OF ANTIMICROBIAL AGENTS (INCLUDING ADJUNCTIVE ANTI-INFECTIVE THERAPY)

# Clinical use of antimicrobial agents for prophylaxis and treatment

#### Knowledge

Describe and explain important aspects of a wide range of antimicrobial agents, including:

- mechanism of action
- spectrum of activity
- dose and route of administration
- pharmacokinetic and pharmacodynamic properties
- adverse effects and interactions
- prevalence of and mechanisms of resistance
- need for therapeutic drug monitoring
- resource issues

Explain the mechanism of action and indications for use of adjunctive anti-infective therapy, including antitoxins, monoclonal antibodies, steroids and immunoglobulins

Identify the appropriate antimicrobial agents for a wide range of clinical scenarios

Describe and explain the principles underlying antimicrobial prophylaxis

Describe and explain the principles underlying the choice of antimicrobial agents for complex infections, or in cases of drug allergy

Summarise the limitations of antimicrobial agents in the management of infection, and when to advise other modalities of treatment

Summarise national/international guidance on the management of infections, and locate such information

Describe the pathway of antimicrobial drug discovery, development, marketing and postmarketing surveillance

### Skills

Independently manage, or advise others on the management of, common and/or important clinical infections – in particular complex or difficult-to-treat infections

Use therapeutic drug monitoring to reduce toxicity and optimise therapy

Recognise when other interventions in addition to (or instead of) antimicrobial agents are required to manage an infection – for example surgical intervention, topical treatments, or adjunctive therapies

Recognise by integrating clinical and laboratory information those situations that do not merit antimicrobial treatment

Escalate and de-escalate antimicrobial treatment appropriately and safely

Recognise, manage and advise on adverse drug reactions to antimicrobial agents

Develop and critique evidence-based guidelines on the use of antimicrobial agents to treat or

prevent infection

### Behaviours and attitudes

Liaise effectively with, and influence, colleagues (including clinical, laboratory and pharmacy) in order to achieve the best patient outcome

Be aware of one's own limitations and seek advice when necessary

#### Antimicrobial resistance Knowledge

Describe and explain common or important resistance mechanisms for antimicrobial agents used in routine practice

Explain current laboratory methods for detecting antimicrobial resistance

Explain the epidemiology and public health significance of antimicrobial resistance and significant multi-resistant organisms

#### Skills

Perform basic laboratory resistance testing, including disc-testing and MIC determination demonstrate inferred resistance mechanisms

Work with laboratory staff to further evaluate resistant organisms, including use of reference laboratories where appropriate

Manage or advise on management of infections due to multi-resistant organisms

Recognise and act on resistant organisms that have infection control or public health significance

#### Behaviours and attitudes

Willingness to communicate with and liaise with appropriate colleagues to manage the problem of antimicrobial resistance

# Antimicrobial Stewardship and Control

#### Knowledge

Explain the rationale behind antimicrobial stewardship, and the regulatory requirements for this

Explain, compare and contrast the possible methods of controlling antimicrobial use, including guidelines, formulary restriction, audits of prescribing, and antimicrobial stewardship ward rounds

#### Skills

Design and implement measures to control antimicrobial use, in collaboration with colleagues in Infection Control and Pharmacy including infection control and pharmacy

Explain and justify such measures to hospital management

Influence colleagues in other disciplines in order to change behaviour and safely limit antimicrobial use Actively contribute to the work of the drug and therapeutic committee or equivalent, including presenting and evaluating evidence for the introduction of antimicrobial or anti-infective agents

#### **Behaviours and attitudes**

Demonstrate leadership negotiating and inter-personal attributes to enable effective antimicrobial stewardship

Willingness to liaise and negotiate with colleagues in order to control antimicrobial use

Enthusiasm to train and educate staff at all levels about the dangers of unrestrained antimicrobial use, and the need for stewardship

Appreciation of the role of other healthcare professionals in antimicrobial stewardship, especially the antibiotic pharmacist

# **Outpatient Parenteral Antibiotic Therapy (OPAT)**

#### Knowledge

Summarise the concept of OPAT services, including advantages, risks, costs, contraindications, operational aspects, and clinical governance/patient safety issues

#### Skills

Explain the benefit of an OPAT service to colleagues in hospital and primary care.

Provide support to an OPAT service, including patient selection, antibiotic selection, liaison with colleagues in other specialties and community nursing providers as appropriate

### Behaviours and attitudes

Willingness to participate in a MDT

# 22. INFECTION PREVENTION AND CONTROL

# **Organisation of Infection Prevention and Control responsibilities**

To build on areas covered in the common competences section and demonstrate the ability to apply concepts learned to the delivery of an Infection Prevention and Control (IP&C) Programme

Knowledge

Evaluate and assess the responsibilities of healthcare institutions and primary care for IP&C under The Health and Social Care Act 2012

Describe and explain the roles and responsibilities of staff in the institution involved in delivering an infection prevention and control programme

Describe the political context of an infection prevention and control programme within an institution

Recognise the interactions between different organisations in relation to the management of healthcare associated infections (HCAIs)

Describe the role of infection control in the procurement of new equipment and facilities

Describe and explain the principles and processes of IP&C in community settings such as in General Practice and General Dental Practice, in Nursing Homes, Hospices, Mental Health institutions etc

### Skills

Apply national legislation and guidance to IP&C to contribute to evaluate and change practice if indicated

Develop appropriate leadership skills in preparation for a leadership role in IP&C on completion of training

#### Behaviours and attitudes

Contribute positively to the institution's adherence to the framework of the Care Quality Commission, 2010

Willingness to make difficult decisions in a team setting and take responsibility for them

Demonstrate reliability in completion of tasks

Demonstrate a high degree of organisation

Demonstrate good communication skills when working with a multi-disciplinary team

# Principles of infection prevention and control

To evaluate and assess an IP&C programme, using the principles of infection prevention and control learned under the common competencies section of the curriculum

# Knowledge

Describe and explain the science and evidence base that underpins IP&C

Describe and explain various surveillance methodologies, data extraction, analysis and reporting of HCAIs (including mandatory reporting)

Describe and explain the processes involved in undertaking IP&C inspections and their interpretation

Explain engineering and design concepts relevant to IP&C as published by the Department of Health (Health Building Notes and Health Technical Memoranda)

Have a working knowledge of how to evaluate infection control risks associated with

- operation theatre design and ventilation
- ventilation in augmented care areas
- design and ventilation of source and protective isolation facilities
- design of central sterile services departments including evaluation and assessments of the processes of sterilisation and disinfection
- water safety standards including those related to Legionella and Pseudomonas
- endoscopy design, maintenance and monitoring including the use of appropriate high level disinfecting agents
- assess and commission new and refurbished facilities in a healthcare environment
- safe injection practices and make recommendations on choice of product
- management of sharps and splash injuries and the principles of post-exposure prophylaxis

#### Skills

Create policy documents related to common and important aspects of IP&C in hospital and community based healthcare systems

Create evidence based policy documents and guidance in the event of infections with novel or imported agents

Use knowledge of surveillance methods to make effective judgements on advantages and disadvantages before making a recommendation on the most appropriate surveillance methodology

Suggest appropriate interventions based on surveillance data interpretation

Design, lead, analyse and disseminate results of in-depth audits of policies and practices related to IP&C

Undertake IP&C inspections, analysing the findings and providing a judgement on the quality of the processes adopted by the institution

Demonstrate good report and policy writing skills

Critically appraise evidence when creating policy documents

Demonstrate organisational, leadership and mentoring skills in taking a project to completion

### **Behaviours**

Recognise and help overcome barriers to adopting good infection prevention and control practice

Be a role model for good infection control practice

Respect the contribution of all healthcare staff in maintaining good infection prevention and control practice

# Management of Health-Care Associate Infections (HCAIs)

### To manage HCAIs and / or incidents of increasing complexity Knowledge

Describe how to risk-assess and manage cases of complex HCAIs in vulnerable patient groups including those in augmented care environments

Describe and explain device related infections and the importance of infection control and antibiotic stewardship in prevention, management and control of such infections

Describe and explain the implications of antimicrobial drug resistance for infection control practice, in particular, emerging and imported complex multi-drug resistant organisms

### Skills

Maintain accurate and detailed clinical records

Undertake in-depth audits of clinical practice

Demonstrate high standards of clinical governance

Demonstrate skills related to teaching, training and mentoring

Lead and Chair Root Cause Analyses (RCA's) and infection-related adverse events including 'serious untoward incidents' (SUI's)

Demonstrate the ability to tackle complex problems and provide clear, evidence based guidance and advice in managing HCAIs or related incidents

# **Behaviours and attitudes**

Be available and approachable to all staff in dealing with infection control issues

Multi-Disciplinary Team working in dealing with infection control issues

# 23. PRINCIPLES OF PUBLIC HEALTH IN RELATION TO COMMUNICABLE DISEASES

# Principles of Public Health in relation to Infection

To be able to apply the Principles of Public Health Management in matters related to prevention and control of communicable diseases

#### Knowledge

Explain the key principles of outbreak investigation in the community

Describe the principles of hypothesis-generation and testing when investigating an outbreak

Employ basic statistical methods and describe the concepts of mathematical modelling in designing interventions during an outbreak

Describe and explain public health aspects of vaccine-preventable infections and the benefits of vaccination

Explain the concepts of herd immunity in relation to vaccine failure

Describe and explain microbiology and epidemiology of food and waterborne infections

Describe how to provide microbiology support in a public health emergency

Describe the features of agents of deliberate release in terms of clinical presentation, potential for spread and methods for detection and control

# Skills

Provide leadership on the microbiological investigation and management of community outbreaks including chairing outbreak or incident meetings as appropriate

Work with relevant authorities in organising an emergency response

Analyse data and provide daily updates and situation reports

Write clear and concise briefing notes as an aide to communication with colleagues in the wider healthcare environment

Provide clear and evidence based specialist microbiology advice to Public Health and other clinical colleagues including GPs

# Behaviours and attitudes

Work within a multi-disciplinary team comprising colleagues from healthcare facilities, reference laboratories, public health bodies and other agencies and participate in the comprehensive management of an outbreak

Demonstrate a high degree of organisation in pulling together diverse work streams

Demonstrate excellent communication and negotiation skills in dealing with a diverse body of health professionals

Respect the opinions of professionals in other disciplines and take on board other points of view

# **Outbreak Management**

Demonstrate leadership ability in dealing with outbreak situations. Demonstrate the ability to analyse and interpret surveillance data and translate the results into policy and practice

#### Knowledge

Describe and explain the steps involved in recognising, investigating and controlling outbreaks of infection;

Describe and explain the current laboratory, including molecular, epidemiological methods utilised for outbreak investigations and how to access them

Explain statistical methods used in outbreak recognition, investigation and management,

Skills

Lead the investigation of an outbreak ensuring utilisation of expertise and resources

Interpret statistical data and make recommendations for interventions for outbreak control

Provide guidance to the diagnostic laboratory and utilise reference laboratory and other expert resources appropriately when investigating an outbreak

Demonstrate clear and concise report writing skills

**Behaviours and attitudes** 

Demonstrate a high degree of organisation in pulling together diverse work streams

Demonstrate excellent communication and negotiation skills in dealing with a diverse body of health professionals

Respect the opinions of professionals in other disciplines and take on board other points of view

Maintain accurate and confidential records

Influence opinion and change practice in the interest of good infection control

# 24. VACCINATION

Ability to advise on vaccination against infectious diseases - building on section 12 under the common competencies section of the curriculum t Knowledge

Describe and explain:

- the role of the UK Joint Committee on Vaccination and Immunization (JCVI) in assessing information and setting vaccination policy
- reporting of vaccine-related incidents to appropriate bodies e.g. MHRA
- surveillance programmes and their role in vaccine preparedness e.g. global influenza A networks
- the use of ring vaccination in outbreak control
- immunization use and efficacy in the immunocompromised
- the mechanisms underlying vaccine-induced pathology

# Skills

Advise appropriately on the use of active and passive vaccination in prevention of infection, including in the management of outbreaks

Demonstrate participation in surveillance programmes for vaccine preventable infections

Demonstrate participation in initiatives in the health care setting to set and to meet targets for vaccination

### **Behaviours and attitudes**

Enthusiastic approach to learning

Enthusiastic in promoting increased uptake of vaccination

Willingness to report adverse reactions to vaccination

Respect for and ability to work with immunisation coordinators, nursing staff, public health colleagues and others responsible for vaccine policy and delivery

# 25. RESEARCH AND DEVELOPMENT IN MEDICAL MICROBIOLOGY

### To understand the contribution of research to clinical practice

Knowledge Demonstrate understanding of

- research methods
- study design and execution
- research governance including ethical approval and standards of Good Clinical Practice
- dissemination of research findings

#### Skills

Demonstrate ability to:

- undertake a literature review and critically appraise publications
- critically appraise and interpret study results including statistical data
- contribute to a publication (e.g. case report, conference poster or abstract)

## Behaviours and attitudes

Approach research with enthusiasm

Observe safe and ethical working practices

Acknowledge the contribution of all members of the research team