

England Regional Council (ERC) Terms of Reference and Constitution

Terms of Reference

1. Ensure that the College, through the ERC Chair, is provided with details of the current membership of the ERC and the minutes of meetings.
2. Respond to College consultation processes as appropriate, especially where a regional perspective is relevant.
3. As appropriate, contact and advise local healthcare providers and the Government on the provision of pathology services and compliance with acceptable standards of practice in England as defined by the College.
4. Advise Council and College Officers on regional problems affecting standards of practice in pathology.
5. Monitor regional medical and scientific workforce statistics and keep the College informed of local workforce issues.
6. Provide succinct written reports for each College Council meeting
7. Advise the College Council on:
 - a. Distinguished local individuals who might be invited to join the College without examination or by submission of published work.
 - b. Nominations for College and national honours.
 - c. Local educational and (if desired) social events.
8. Provide regional information to the College's Regional Coordination Team.
9. Promote the interests of the College in England, including raising the public profile of pathology, through contact with outside bodies and the media, liaising with the College's Press and Communications Manager.
10. Support the development of a network of Local College Representatives.

Constitution

England Regional Council members will include:

- A Chair, who will be a Trustee of the College and have a seat on the College Council. An eligible candidate will be nominated by the ERC. In the event of more than one nomination, there will be a ballot. The College will run the ballot and voters will be the elected and co-opted Regional Council members.
- 11 elected members (Regional Advisors) to represent each of the College's 11 England regions, all of whom must be Fellows of the College.
- 4 Elected England Council Members (North, Midlands and East, London and the South) who will also have a seat on the College Council.
- Up to 3 co-opted members to redress any imbalance in representation. Co-opted members will have equal status with elected members and have full voting rights.
- A maximum of 3 observers.
- 2 trainee representatives (one medically-qualified pathologist and one clinical scientist).
- College Officers will be invited to ERC meetings as ex officio members.

The ERC will meet twice a year. A deputy Chair will be selected from the Council in order to conduct the business of the Council if the Chair is unavailable.

Regional Advisors will serve for three years, from the date of the AGM in the year of election, and be eligible for re-election for another term by following a competitive process.

An Elected England Council Member or Officer will not be eligible to become a Regional Advisor at the same time, but may do so subsequently if they wish to stand.

Quorum

A quorum comprises of 6 Regional Advisors, 2 England Council Members and the Chair (or deputy).

Notification will be given two weeks prior to each meeting as to whether or not the meeting is quorate and therefore take place.